

From: [Ladonna Nickel](#)
To: [Thao, Maynou K - DCF](#)
Subject: Re: Action needed: Background Check Non-compliance for Facility 2100077
Date: Friday, August 22, 2025 3:02:47 PM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)

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Good afternoon,
Andrea went in for a 1:00 appointment today to get her fingerprinting done. Hopefully it all worked out today. I'm so sorry for her delay & thank you for the follow up.
Thank you,
Ladonna

On Thu, Aug 21, 2025 at 3:33 PM Thao, Maynou K - DCF <Maynou.Thao@wisconsin.gov> wrote:

Greetings,

The Child Care Background Unit (CBU) is currently monitoring regulated child care facilities for background check compliance. There is at least one individual listed for your facility that has not completed the fingerprint requirement. Please see the attached Non-Compliance statement and Staff Key.

To avoid further enforcement action, Fingerprints need to be completed by: 9/4/25

If the individual is no longer employed or no longer resides at your facility, please update your Child Care Provider Portal.

The link with instructions on how to gain Provider Portal access is:
<https://dcf.wisconsin.gov/childcare/provider-portal/ccpp-access>

The link with information on background checks is:
<https://dcf.wisconsin.gov/ccbgcheck>

If you need assistance or have questions, contact the CBU at (608) 422-7400 or email DCFPlcBECRCBU@wisconsin.gov

Maynou Thao

Background Analyst

Childcare Background Unit

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