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| <b>Date Correction Plan Due</b><br>12/11/2024 | <b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b> | <b>TO FILE A COMPLAINT CALL</b><br>715-930-1148 |
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

| <b>Name - Certified Operator / Licensed Center</b><br>New Richmond Area Centre                      |   | <b>Provider Number / Facility ID Number</b><br>4000584634 / 001 - 1014220   |  |                              |
|---|---|---|--|------------------------------|
| <b>Address - Facility (Street, City, State, Zip Code)</b><br>425 E 5Th St New Richmond WI 540172103 |   | <b>Telephone Number</b><br>715-243-0849   | <b>Date - Regulation Visit</b><br>11/22/2024 |                              |
|   | <b>Rule/Statute Number<br/>Noncompliance Statement</b>  | <b>Correction Plan</b>  | <b>Expected<br/>Completion Date</b>          | <b>Verification<br/>Date</b> |
| 1   | <p>251.05(2)(a)2.<br/><b>Staff Record - Completed Background Check</b></p> <p>Description: Documentation from the Department, either paper or electronic, that indicates a child care background check was completed in compliance with the timelines and requirements specified in s. 48.686, Stats., and ch DCF 13 and the person is eligible to work in a child care program was not available for review for Staff A.</p> <p>Repeat violation: Previously cited on 8/20/2024, 5/20/2024, 5/2/2024</p> | <p><i>Staff was taken off schedule and sent to get finger printed. Final approval received by state of Wisconsin.</i></p> | <p><i>12-4-24</i></p>                        |                              |

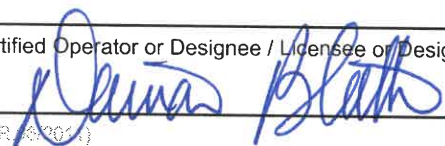
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| 2  | <p>251.05(2)(a)3.a.<br/><b>Staff Record - Physical Examination</b></p> <p>Description: Staff A (page 2) was missing a physical examination report on a form provided by the Department, completed 12 months prior or within 30 days after beginning work at the center, indicating the person is free from illness detrimental to children, including tuberculosis, and physically able to work with young children.</p> <p>Repeat violation: Previously cited on 5/2/2024</p>  | <p>Staff A has scheduled with provider to obtain physical examination.</p>                   | 12-20-24                              |                      |
| 3  | <p>251.05(2)(a)8.<br/><b>Staff Record - Orientation</b></p> <p>Description: Documentation of the Staff A (page 1 and 2) receiving an orientation within the staff's first week at the center was not available for review.</p> <p>Repeat violation: Previously cited on 5/2/2024</p>  | <p>Orientation was documented by director and placed in staff file.</p>                      | 11-29-24                              |                      |
| 4  | <p>251.05(3)(cm)<br/><b>Child Abuse &amp; Neglect - Biennial Training</b></p> <p>Description: Documentation of Staff A (page 1 and 2) having received training within one week after beginning work at the center and at least every 2 years thereafter, on child abuse and neglect laws, how to identify children who have been abused or neglected, and the procedure for ensuring that all known or suspected cases of child abuse or neglect are immediately reported to the proper authorities was not available for review.</p> <p>Repeat violation: Previously cited on 5/2/2024, 8/3/2023</p> | <p>Staff A took the AHTT online course and a printed certificate was placed in her file.</p> | 12-5-24                               |                      |

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| 5   | 251.055(1)(b)<br><b>Supervision - Teacher Per Group Of Children</b><br><br>Description: According to the director, there were times that there was not at least one child care teacher supervising the group of children in the Infant Room at times when the center was short-staffed, and an assistant teacher provided sole-supervision.<br><br>Repeat violation: Previously cited on 5/2/2024 | <i>Schedules have been adjusted so that there is a teacher supervising the room at all times.</i> | <i>11/27/24</i>                              |

**NAME - Agency Worker**  
April Callihan

**Date Issued**  
11/27/2024

**SIGNATURE - Certified Operator or Designee / Licensee or Designee**



**Date Signed**

*12-5-24*