

<b>Date Correction Plan Due</b> 1/28/2026	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	<b>TO FILE A COMPLAINT CALL</b> 262-446-7800
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

<b>Name - Certified Operator / Licensed Center</b> Cloverleaf Preschool - Dopp St		<b>Provider Number / Facility ID Number</b> 3000583773 / 001 - 1013270		
<b>Address - Facility (Street, City, State, Zip Code)</b> 1415 Dopp St Waukesha WI 53188		<b>Telephone Number</b> 262-544-1128	<b>Date - Regulation Visit</b> 1/14/2026	
	<b>Rule/Statute Number</b> <b>Noncompliance Statement</b>	<b>Correction Plan</b>	<b>Expected Completion Date</b>	<b>Verification Date</b>
1	251.04(5)(a)8.a. <b>Child Record - Physical Exam - Under 2</b>  Description: Child #2 does not have an updated physical examination on file as required every 6 months for children under age 2 (last exam completed 4/2025).	form given to parents 1-14-2026. Waiting for return.	1-14-2026 returned:	
2	251.05(4)(c)1. <b>Continuing Education Requirement - Full Time Staff</b>  Description: Staff B does not have documentation of 15 hours of continuing education credits for 2025.  Repeat violation: Previously cited on 6/25/2025	See attached ... Completed continuing ed	1-20-2026	

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3	251.06(2)(d) <b>Access To Materials Potentially Harmful To Children</b>  Description: Several open boxes of ziplock bags with a label stating <input type="checkbox"/> keep bags away from babies and young children <input type="checkbox"/> were observed in the bathroom used by children on the first floor.	bags and wipes placed out of the reach of children.	1-14-2026

**NAME - Agency Worker**  
Laura Taylor

**Date Issued**  
1/14/2026

**SIGNATURE - Certified Operator or Designee / Licensee or Designee**

*C. M. G. Koster*

**Date Signed**

1-20-2026