

Date Correction Plan Due 4/10/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 262-446-7800
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Kindergarten Prep Preschool Inc		Provider Number / Facility ID Number 5000581485 / 001 - 1010924			
Address - Facility (Street, City, State, Zip Code) W226n555 Eastmound Dr A Waukesha WI 531860408		Telephone Number 262-549-0900		Date - Regulation Visit 3/10/2025	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date	
1	251.04(2)(L)1.b. Department Notices Posted Description: A warning letter dated 8/30/24 was not posted. **This was corrected during the monitoring visit**	Corrected during visit	3-10-25		
2	251.055(1)(b) Supervision - Teacher Per Group Of Children Description: On the day of the monitoring visit, children in the infant room were under the supervision of an assistant teacher, rather than a qualified child care teacher, as required.	1) Director will that children are never left alone with assistant teachers 2) Unqualified teacher no longer works at the center.	3-10-25 3-28-25		

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W226n555 Eastmound Dr A Waukesha WI 531860408		262-549-0900	3/10/2025	
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3 251.06(2)(a) Potential Source Of Harm On Premises Description: In the outdoor play space, nails were observed sticking out of the wooden fence and accessible to children.	Fence repaired	3-12-25		
4 251.06(9)(d)1.c. Food Storage - Cold Storage Thermometers Description: There is no thermometer in the Two <input type="checkbox"/> s and Toddler room refrigerator.	Thermometers Placed in refrigerators	3-12-25		
5 251.07(5)(a)5.b. Menus - Plan Description: There is no written record of afternoon snacks served to children in care.	Menus are created and implemented	3-17-25		
6 251.07(6)(f)1.a. Medication Administration - Parent Authorization Description: A medication authorization form observed in the Toddler room did not include a begin and end date for the medication.	Trained staff on Medication Auth Forms during Staff meeting	3-11-25		

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7	251.09(4)(b) Infant & Toddler - Sinks In Self-Contained Area Description: The sink in the Two's and Toddler room, used for diapering purposes, is being used to wash dishes.	Expectations were labeled during staff meeting. Dirty dish bin created Labeled "wash in kitchen"	3-12-25	

NAME - Agency Worker
Kristin Keck

Date Issued
3/27/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

4-9-25