

**Date Correction Plan Due**  
5/11/2026

**NONCOMPLIANCE STATEMENT AND CORRECTION  
PLAN**

**TO FILE A COMPLAINT CALL**  
920-785-7811

**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

<b>Name - Certified Operator / Licensed Center</b> Germantown Learning Center C C		<b>Provider Number / Facility ID Number</b> 8000579758 / 001 - 1009300		
<b>Address - Facility (Street, City, State, Zip Code)</b> W205 N11855 Deppert Rd Germantown WI 530222313		<b>Telephone Number</b> 262-628-1250	<b>Date - Regulation Visit</b> 2/2/2026	
	<b>Rule/Statute Number Noncompliance Statement</b>	<b>Correction Plan</b>	<b>Expected Completion Date</b>	<b>Verification Date</b>
1	251.04(4)(a)2.c. <b>Parent Notification - Injury, Consumption Of Allergen, Incorrect Medication</b>  Description: Based records review, on 01/21/2021, the center failed to immediately notify the parent of a 3 year old child that their two year old child sustained head injury,	As this was 2021, cannot confirm that the parent was notified immediately or just at pick up time and this family no longer attends GLC. As of current, ALL head injuries are reported immediately to parents or guardians.	2/2/2026	
2	251.05(2)(a)3.a. <b>Staff Record - Physical Examination</b>  Description: Based on records review, the center did not have a physical examination on file for staff member B after 30 days of employment.  Repeat violation: Previously cited on 6/17/2025	Staff memeber has completed the physical examination paperwork.	2/17/2026	

Name - Certified Operator / Licensed Center

Provider Number / Facility ID Number

Germantown Learning Center C C

8000579758 / 001 - 1009300

Address - Facility (Street, City, State, Zip Code)

Telephone Number

Date - Regulation Visit

W205 N11855 Deppert Rd Germantown WI 530222313

262-628-1250

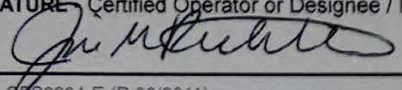
2/2/2026

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
3	<p>251.07(6)(dm)3.a. <b>Medical Log - Observation Or Evidence Of Injury</b></p> <p>Description: Based on records review, the center failed to document in their Medical Log Book, when they observed a bump on a 3-year-old child's head on 10/05/2022.</p>	<p>Injury was noted in child's file but not put into logbook in 2022. New logbooks have been established in all classrooms to prevent missing an entry.</p>	2 / 2 / 2 0 2 6	
4	<p>251.09(3)(a)2m. <b>Infant &amp; Toddler - Correct Food, Breastmilk, Or Formula</b></p> <p>Description: In the refrigerator, there were two sippy cups containing milk that were not labeled with the children's names.</p>	<p>One cup had the name on the bottom the other had no name but was put into the refrigerator by the parent. All cups are now given to staff to ensure labeling is done.</p>	2 / 2 / 2 0 2 6	

NAME - Agency Worker  
Gloribel Tegen

Date Issued  
4/27/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee



Date Signed  
4/28/2026