

Date Correction Plan Due 7/10/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 920-785-7811
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Germantown Learning Center C C		Provider Number / Facility ID Number 8000579758 / 001 - 1009300		
Address - Facility (Street, City, State, Zip Code) W205 N11855 Deppert Rd Germantown WI 530222313		Telephone Number 262-628-1250	Date - Regulation Visit 6/17/2025	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.05(2)(a)3.a. Staff Record - Physical Examination Description: The center did not have the health examination information on file for staff member C and E after 30 days of employment.	Staff will be completing physicals	07/11/2025	
2	251.05(3)(c) Cardiopulmonary Resuscitation Training Description: The center did not have the CPR certificates on file for staff member F after 3 months of employment. Repeat violation: Previously cited on 4/25/2024	Staff member will complete training	06/25/2025	

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3	251.05(3)(cm) Child Abuse & Neglect - Biennial Training Description: The center did not have the biennial Child Abuse and Neglect Prevention Training on file for staff member F.	Training completed and updated certification on file	06/24/2025	
4	251.05(4)(c)1. Continuing Education Requirement - Full Time Staff Description: Staff member F did not have the required 15 hours of continuing education on file.	Staff member completing training	07/11/2025	
5	251.06(11)(b)7. Outdoor Play Space - Enclosure Description: In the playground by the back gate, there was a 5x6 inch gap at the base of the fence.	Fence will be repaired	06/27/2025	
6	251.06(11)(bm)3. Outdoor Play Equipment - Construction, Condition Description: In the playground, there was a toy kitchen set that had a broken piece with sharp edges. The provider stated they removed the toy kitchen later that day.	completed	06/17/2025	

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7	251.09(1)(c) Infant & Toddler - Documenting Changes In Development Description: In the infants room, there were several intake forms that had not been updated within the last 3 months.	evaluations have updated and filed	06/18/2025	

NAME - Agency Worker
Gloribel Tegen

Date Issued
6/26/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee
Jill Richter

Date Signed
06/27/2025