

**Date Correction Plan Due** 1/22/2025 **NONCOMPLIANCE STATEMENT AND CORRECTION PLAN** **TO FILE A COMPLAINT CALL** 262-446-7800

**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

**Name - Certified Operator / Licensed Center**

**Provider Number / Facility ID Number**

Lakeview Recplex Preschool U

6000579606 / 001 - 1003923

**Address - Facility (Street, City, State, Zip Code)**  
9900 Terwall Ter Pleasant Plain WI 53158

**Telephone Number**  
262-947-3621

**Date - Regulation Visit**  
12/18/2024

Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
<p>1 251.055(1)(a) <b>Supervision Of Children</b></p> <p>Description: Close supervision was not maintained when a child was unattended in a bathroom from Jellyfish. Close supervision was not maintained when children were observed unattended in a hallway waiting to use the bathroom.</p>	<p>All teachers have been reminded there must always be close supervision maintained at all times including bathroom use.</p>	<p>01/06/2025</p>	<p>1/10/2025</p>
<p>2 251.055(1)(f) <b>Child Tracking Procedure</b></p> <p>Description: Tracking was not accurate in Minnows when 8 children were present and 7 children were signed in. Repeat violation: Previously cited on 3/2/2023</p>	<p>Teachers will be reminded that all children must be signed in and included on tracking sheet.</p>	<p>01/06/2025</p>	<p>1/10/2025</p>

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3 251.06(9)(d)1.c. <b>Food Storage - Cold Storage Thermometers</b> Description: A freezer in the Jellyfish room was not equipped with a thermometer Repeat violation: Previously cited on 1/8/2024	Thermometer will be added to Jellyfish freezer.	1/10/2025	1/14/2025
4 251.07(3)(b)2. <b>Equipment - Quantity For Indoors</b> Description: There was not a sufficient amount/ variety of equipment in classrooms. Repeat violation: Previously cited on 1/8/2024	A variety of additional equipment will be purchased for classrooms.	1/13/2025	1/21/2025
5 251.07(3)(e) <b>Shelves</b> Description: Equipment in Angelfish was stored in a closet and on top of a shelf, prohibiting children from selecting activities. Equipment in Sea Otters was stored in bins on top of a shelf prohibiting children from selecting activities. Repeat violation: Previously cited on 1/8/2024	Equipment will be moved to ensure it is in reach of children to allow them to select activities.	1/06/2025	1/5/2025

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6 251.07(3)(g) <b>Tables &amp; Seating - Height &amp; Size</b> Description: A 2 year old child was observed in a bucket seat exceeding the age the seat/table allows for.	Anyone over 2 years old will not use the bucket seat table.	01/06/2025	1/10/2025
7 251.07(4)(cm) <b>Naps Or Rest Periods - Sleeping Surfaces - Children 1 And Older</b> Description: Cots in Angelfish were not 2 feet apart.	Furniture will be moved to ensure that cots are at least 2 feet apart.	1/02/2025	1/14/2025
8 251.07(6)(dm)1. <b>Medical Log Book</b> Description: The pages in the medical log book were not numbered in the Rainbow Fish room. Repeat violation: Previously cited on 1/8/2024	Rainbow Fish medical log book will be numbered.	1/02/2025	1/16/2025
9 251.07(6)(dm)2. <b>Medical Log - Pages &amp; Entries</b> Description: Skipped lines were observed in the medical log book in the Starfish room. Several entries in the medical log were not signed/ initialed in the Minnows room.	Staff will be reminded/ retrained on how to properly use medical log book.	1/13/2025	1/15/2025

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10 251.07(6)(dm)3.a. <b>Medical Log - Observation Or Evidence Of Injury</b> Description: A child with a red area around her eye was not documented in the medical log book. The parent informed the center the child had a sty that was being treated.	Staff will be notified that even if an accident/ incident/ injury did not occur at school, details must be added to medical log book.	1/13/2025	1/15/2025
11 251.07(6)(dm)3.b. <b>Medical Log - Injury In Care</b> Description: Entries on injuries in the Minnow log book did not include the time or sufficient information surrounding the injury/ incident. Two classrooms have not made any entries since April 2024.	Staff will be reminded/ retrained on how to properly use medical log book and requirements for each entry.	1/13/2025	1/15/2025
12 251.07(6)(dm)4. <b>Medical Log - Reviewing Injury Records</b> Description: Documentation of medical log book reviewed was not observed for several medical log books	Medical logs will be reviewed monthly.	1/21/2025	1/21/2025
13 251.09(3)(a)11. <b>Infant &amp; Toddler - Care During Feeding</b> Description: The children in the Rainbow Fish room were not strapped in the bucket seats when eating.	Teacher will be reminded that children must be strapped in bucket seats when in table.	01/06/2025	1/08/2025

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14 251.09(4)(a)10. Infant & Toddler - Diapering Lotions, Powders, Salves Description: Documentation of permission and instructions for use of diapering creams was not observed at Baby University. Repeat violation: Previously cited on 1/8/2024	Permission and instruction forms for use of diapering creams will be completed by all Baby U participants.	1/06/2025	1/10/2025

NAME - Agency Worker  
Colleen Hanser, Jennifer Brees

Date Issued  
1/8/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

*Colleen Hanser*

Date Signed

*1/15/2025*