

**NONCOMPLIANCE STATEMENT AND CORRECTION PLAN**

Date Correction Plan Due  
1/24/2024

TO FILE A COMPLAINT CALL  
262-446-7800

**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(f) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center

Lakeview Recplex Preschool U

Provider Number / Facility ID Number

6000579606 / 001 - 1003923

Address - Facility (Street, City, State, Zip Code)  
9900 Terwall Ter Pleasant Prairi WI 53158

Telephone Number  
262-947-3621

Date - Regulation Visit  
1/8/2024

Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
<p>1 251.04(6)(a)1. <b>Child Record - Enrollment Information</b></p> <p>Description: Documentation of complete contact information for a person author to pick up was not observed for 2 children. Documentation of complete contact information for an emergency contact was not observed for 2 children. Repeat violation: Previously cited on 3/2/2023</p>	<p>Parent will complete contact information for a person author to pick up. Parent will complete contact information for emergency contact person. Completed form will be added to child's file &amp; classroom binder.</p>	1/9	1/10
<p>2 251.04(6)(a)2. <b>Child Record - Emergency Medical Consent</b></p> <p>Description: Documentation of consent for emergency medical treatment was not observed for a child. Repeat violation: Previously cited on 3/2/2023</p>	<p>Parent will complete &amp; sign form regarding authorization for emergency medical treatment. Completed form will be added to child's file &amp; classroom binder.</p>	1/29	1/24

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3 251.04(6)(a)6m. <b>Child Record - Immunization History</b> Description: Documentation of immunizations was not observed for a child.	Parent will provide documentation of immunizations. Copy will be placed in child's file.	1/29	
4 251.04(6)(a)8. <b>Child Record - Physical Examination</b> Description: Do you a completed physical exam was not observed for a child.	Parent will complete physical exam document. Document will be added to child's file.	1/29	
5 251.04(6)(a)8.a. <b>Child Record - Physical Exam - Under 2</b> Description: Documentation of an updated physical exam for a child under the age of 2 years old was not observed.	Parent will complete physical exam document. Document will be added to child's file.	1/29	
6 251.05(2)(a)1. <b>Staff Record - Personal Information</b> Description: Documentation of complete staff record information was not observed for 3 employees.	Staff will complete their staff record information & it will be placed in Staff file.	1/19	1/19

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7 251.06(2)(d) <b>Access To Materials Potentially Harmful To Children</b> Description: Disinfectants in spray bottles, hand sanitizer, air freshener and Clorox wipes were observed to be accessible to children in care in several rooms.	Staff will be reminded all disinfectants in spray bottles, hand sanitizer, cleaning wipes in this to be kept out of reach from children.	1/12	1/19
8 251.06(2)(g) <b>Stairs, Walks, Ramps, Porches - Safety</b> Description: An entrance/ exit ramp leading to Baby U was in unsafe condition when wood planks were broken. The ramp is not useable.	RePex facility staff will make repairs to ramp to ensure ramp is useable.	2/25	
9 251.06(2)(p)1.b. <b>Radon - Testing, Current Providers</b> Description: The center has not completed radon testing.	Radon testing will be completed and test results sent.	2/9	
10 251.06(9)(d)1.c. <b>Food Storage - Cold Storage Thermometers</b> Description: Thermometers were not observed in the freezers and refrigerators throughout the center.	Thermometers will be placed in all classroom refrigerators & freezers.	1/19	1/19

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11 251.06(9)(d)2.a. <b>Food Storage - Dry Food</b> Description: Open bags of dry food were observed to be taped shut in the Rainbow Fish room. Repeat violation: Previously cited on 3/2/2023	Staff will be reminded to label all opened food with date. Opened food items will be stored in zip lock baggies.	1/17	1/19
12 251.07(3)(b)2. <b>Equipment - Quantity For Indoors</b> Description: There was not a sufficient amount variety of equipment in Minnow, Jellyfish and Clown Fish rooms.	More items will be added to minnows, jellyfish & clownfish classrooms for children to play with & use.	2/12	
13 251.07(3)(e) <b>Shelves</b> Description: A shelf in Sea Otters containing equipment was turned towards a wall, prohibiting children from selecting activities. Equipment in Minnows was observed stored out of reach of children so that they were not able to select items.	Shelves in classrooms will be turned in a way that children can access toy items themselves.	1/19	1/23
14 251.07(6)(dm)1. <b>Medical Log Book</b> Description: Employees in Sea Otters were not aware of a medical log book and wrote things on loose paper.	Staff will be reminded about medical log book and the use of them.	1/17	1/19

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15 251.07(6)(f)6. <b>Current Authorizations For Medications On Premises</b> Description: Documentation of a parent authorization for Amoxicillin on premises for a child was not observed.	Parent will be given form to complete to authorize child's amoxicillin to be used at center.	1/8	1/8
16 251.09(1)(am) <b>Infant &amp; Toddler - Intake Information</b> Description: Documentation of a complete infant and toddler intake was not observed for a child when a page was missing.	Child's classroom binder will be updated with child's complete intake form.	1/8	1/8
17 251.09(1)(c) <b>Infant &amp; Toddler - Documenting Changes In Development</b> Description: Documentation of changes in development was not observed for a child in Sea Otters. Repeat violation: Previously cited on 3/2/2023, 3/31/2022	Child's documentation of changes in development will be given to teachers classroom.	1/8	1/8
18 251.09(4)(a)10. <b>Infant &amp; Toddler - Diapering Lotions, Powders, Salves</b> Description: Documentation of permission and instructions for use of diapering creams was not observed in several rooms.	Parents will complete form to give permission and directions to classroom teachers regarding the use of diapering creams. Form will be posted in classroom.	1/31	

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19 251.09(4)(a)5. Infant & Toddler - Soiled Diapers Disposal  Description: The bathroom near Jellyfish and the Clown Fish room where diapering is done does not have a hands-free container with a lid for diaper disposal.	A hands-free containers with lid will be kept in bathroom near jellyfish room and inside of clownfish classroom.	1/19	1/19

NAME - Agency Worker  
Colleen Hanser, Sarah Stormont

Date Issued  
1/10/2024

SIGNATURE - Certified Operator or Designee or Licensee or Designee

Date Signed

*Colleen Hanser*  
DGF-F-0650294-L (R. 06/2011)

1/24/2024