

NONCOMPLIANCE STATEMENT AND CORRECTION PLAN

Date Correction Plan Due
5/29/2026

TO FILE A COMPLAINT CALL
920-785-7811

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center
Redeemer Lutheran Preschool
Address - Facility (Street, City, State, Zip Code)
1712 Menasha Ave Manitowoc WI 542201839
Telephone Number
920-684-3989
Provider Number / Facility ID Number
4000577864 / 001 - 420256
Date - Regulation Visit
5/14/2026

Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1 251.04(6)(a)8.b. Child Record - Physical Exam - Over 2, Under 5 Description: On 5/14/26, child #5 did not have a child health report in their file.	Incoming paperwork will only be filed by the director to make sure all is received.	9-1-26 (School year ends this week - will implement new system at beg of next yr.)	
2 251.05(3)(cm) Child Abuse & Neglect - Biennial Training Description: On 5/14/26, staff member A did not have documentation of an undated mandated reporter training in the file.	Staff member A will take the missing training by the end of May	5/29/26	

NAME - Agency Worker
Jessica Farah

Date Issued
5/15/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

Jessica Farah
DCF - CFS0294-E (R.06/2011)

5/19/2026