

<b>Date Correction Plan Due</b> 10/23/2025	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	<b>TO FILE A COMPLAINT CALL</b> 608-422-6765
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

<b>Name - Certified Operator / Licensed Center</b> Parents Cooperative Preschool		<b>Provider Number / Facility ID Number</b> 4000577834 / 001 - 220396		
<b>Address - Facility (Street, City, State, Zip Code)</b> 320 S Main St Fort Atkinson WI 535382229		<b>Telephone Number</b> 920-563-7252	<b>Date - Regulation Visit</b> 10/8/2025	
	<b>Rule/Statute Number Noncompliance Statement</b>	<b>Correction Plan</b>	<b>Expected Completion Date</b>	<b>Verification Date</b>
1	251.05(4)(a) <b>Staff Orientation - Develop, Implement, Document</b>  Description: Documentation of staff orientation was not on file for Staff A.	Took photo of Staff Orientation form and emailed to licensor. Photo is now in staff folder.	10/15/25	
2	251.06(2)(a) <b>Potential Source Of Harm On Premises</b>  Description: Multiple cords for electronics were accessible.	Contacted Fort Schools Tech and moved SMART Board along with connector box, and teacher laptop to different plug and area of 4K classroom; sent photo to licensor 10/15/25	10/15/2025	

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3	251.06(2)(i) <b>Deteriorating Paint</b>  Description: Chipping and peeling paint was accessible on the stairs in the gym.	scrape away old paint and paint 2 fresh coats on back of stair steps; photo emailed to licenser 10/13/25	10/13/25
			<b>Verification Date</b>

**NAME** - Agency Worker  
Michelle Garcia

Date Issued  
10/9/2025 10/17/2025

**SIGNATURE** - Certified Operator or Designee / licensee or Designee

Date Signed