

TO FILE A COMPLAINT CALL  
262-446-7800

**NONCOMPLIANCE STATEMENT AND CORRECTION PLAN**

Due Date: 8/20/2025

**Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist for approval and retain a copy. If this is a licensed noncompliance(s) identify expected completion of the sanction and / or penalty to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given 30 days to appeal the finding. **Certified Operator / Licensed Center**

**Address:** Family Daycare  
**Address - Facility (Street, City, State, Zip Code)**  
 N 24Th Pl Milwaukee WI 532051017  
**Telephone Number**  
 414-975-9817  
**Provider Number / Facility ID Number**  
 3000575503 / 003 - 1015947  
**Date - Regulation Visit**  
 8/14/2025

Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
250.04(1)(a) <b>Licensed Capacity</b> Description: At the time of licenser arrival 11 children were present.	I will adhere to the Capacity rule of 8 children each shift	09/01/2025	
250.04(6)(a) <b>Child Record - Maintenance, Availability</b> Description: 5 children's files were not available for review	All children in care will have files ready for review	09/01/2025	

Expected Completion Date

Verification Date

Correction Plan

0.08(3)(b)  
Required Information - Permission And Emergency Information  
Description: The licensee did not carry on the vehicle a copy of the completed permission and emergency information form under sub. (2) each child being transported.

09/10/2025

Whenever leaving the daycare I will ensure that all required documentation is talking on the trip

0.08(4)(b)  
Driver Training - Documentation  
Description: The licensee did not provide the driver with training as required under sub.(4)(b)1 through 11.

09/15/2025

The training checklist is available in the transportation file

0.08(4)(c)1.  
Driver Record - Obtain & Review  
Description: Prior to the day a driver first transports children in care, licensee did not obtain a copy of the driving record for each driver.

09/15/2025

The drivers record will be requested

0.08(6)(a)  
Safety Restraint System  
Description: Children under the age of 8 were not provided with an appropriate child safety restraint system. No booster seats were provided for the children ages 6 years to 8 years during scheduled field

09/10/2025

The children have booster seats available for children over 8

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9/8/2025

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**Rule/Statute Number**  
**Noncompliance Statement**

(6)(a)4m.

**Record - Immunization History Compliance**

Violation: Child #2 and #5 did not have documentation of immunization history on file.

Violation: Previously cited on 9/4/2024

both children sent in documentation

9/8/2025

(3)(a)5.

**Record - Consent For Emergency Medical Treatment**

Violation: Child #4 did not have documentation of consent for emergency medical treatment on file.

Violation: Previously cited on 9/4/2024

paperwork updated

9/5/2025

(b)

**Accurate Daily Attendance Record**

Violation: The attendance record was not accurate at the time of the visit. There were 11 children present while 8 were signed in as

All Children that are attending will be signed in.

09/01/2025

**Days, Hours Worked**

Violation: The licensee was documenting hours worked for another licensee while admitting that the person was on maternity leave and not providing care to the children.

I will only document Hour Actually worked

09/01/2025

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<p><b>Plans - Practice</b> There was no documentation of fire and tornado practice conducted in July 2025</p>	<p>Staff/Director Will Conduct &amp; Document Monthly</p>	<p>09/01/2025</p>		
<p><b>Detectors - Testing</b> There was no documentation of smoke detector testing in July 2025</p>	<p>Staff/Director Will Conduct &amp; Document Monthly</p>	<p>09/01/2025</p>		
<p><b>Records - Records</b> Menus were not accurate as they were last dated for the 8th - 14th.</p>	<p>Menus Created and displayed for the month</p>	<p>09/01/2025</p>		
<p><b>Policy - Policy - Contract With Third Party</b> The licensee did not document in the licensee's policies that the organization meets the requirements of this section.</p>	<p>Contracts for transportation has been added to a file</p>	<p>09/01/2025</p>		

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<p>Correction Plan</p>		<p>Expected Completion Date</p>	<p>Verification Date</p>
<p><b>Rule/Statute Number</b> Noncompliance Statement 0.04(6)(a)1.e. <b>Child Record - Enrollment Information - Other Emergency Contact</b></p>	<p>Description: Child #4 did not have emergency contact information on file for a person to be reached when a parent/guardian is unavailable.</p>	<p>9/5/2025</p>	<p>Paperwork updated</p>
<p>0.04(6)(a)1.f. <b>Child Record - Enrollment Information - Medical Contact</b></p>	<p>Description: Child #4 did not have on file information for the child's physician or medical facility caring for the child.</p>	<p>9/5/2025</p>	<p>Paperwork updated</p>
<p>0.04(6)(a)4.a. <b>Child Record - Physical Exam - Under 2</b></p>	<p>Description: Child #2 did not have documentation on file of a physical examination within 3 months of enrollment at the center.  Citation violation: Previously cited on 9/4/2024</p>	<p>10/01/2025</p>	<p>Spoke with mom She will schedule an appt</p>
<p>0.04(6)(a)4.b. <b>Child Record - Physical Exam - Over 2, Under 5</b></p>	<p>Description: Child #1 did not have on file documentation of an updated physical examination within the last 2 years of the previous exam. Child #4 and #5 did not have on file documentation of a physical examination within 3 months of enrollment at the center.</p>	<p>9/5/2025</p>	<p>Paperwork updated</p>

State, Zip Code)  
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Expected  
Completion Date

Verification  
Date

Date Issued  
8/22/2025

Date Signed  
9/5/2025

Worker

Certified Operator or Designee / Licensee or Designee  
*Yvonne Gates*