

Date Correction Plan Due 9/25/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 920-785-7811
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Fvtc Parent-Child Center		Provider Number / Facility ID Number 9000559279 / 001 - 420070		
Address - Facility (Street, City, State, Zip Code) 1825 N Bluemound Dr Appleton WI 54912		Telephone Number 920-735-5751	Date - Regulation Visit 3/10/2025	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	<p>251.055(1)(a) Supervision Of Children</p> <p>Description: On February 25, 2025, child care workers failed to provide sight and sound supervision to a 4-year-old child when the child was left alone in the bathroom as the remainder of the class transitioned to another classroom at the end of the day. The child was found approximately 8 minutes later by a facilities custodian.</p> <p>The above violation is the result of a self-reported incident as required by licensing. Order issued.</p>	<p>1. Staff were given verbal warnings + incident will be included on their evals. 2. Supervision procedures reviewed with all center staff. 3. Staff are required to exchange updates, # of children being transitioned + thorough name to face head counts before exiting any room or space. 4. Head count to be completed every 1/2 hour at opening and closing. 5. Unannounced checks to be carried out by center management to ensure procedures are followed. 6. Camera footage from campus security will be reviewed periodically to ensure procedure is followed.</p>	<p>Immediately: 02/25/25</p>	

NAME - Agency Worker
Ruth Sprangers

Date Issued
9/11/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee
Michelle Abrams

Date Signed
09/12/25