DEPARTMENT OF CHILDREN AND FAMILIES
Division of Early Care and Education

STATE OF WISCONSIN

Date Correction Plan Due	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL
9/24/2026		920-785-7811

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f)., DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number	
Oneida Early Education Center		8000560408 / 001 - 420585	
Address - Facility (Street, City, State, Zip Code) 2965 S Overland Rd Oneida WI 541558959	**Telephone Number** 920-869-1645	**Date - Regulation Visit** 7/28/2026	

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(6)(a)8. **Child Record - Physical Examination** Description: Children #1 and #2 on the child record checklist failed to have current health reports on file.	Children 1+2 will Provide updated health reports for files	10-30-26	
2	251.05(2)(a)3.a. **Staff Record - Physical Examination** Description: Staff member B and C on the staff record checklist failed to have health reports on file. Repeat violation: Previously cited on 6/30/2025, 8/1/2024	Staff members B+C will provide a health report for files.	9-29-26	10-12-26

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	Rule/Statute Number **Noncompliance Statement**	**Correction Plan**	**Expected Completion Date**	**Verification Date**
3	251.05(2)(a)4.d. **Staff Record - Educational Qualifications** Description: Staff member C on the staff record checklist failed to have educational qualifications on file.	Staff will Submit Educational qualification	8-7-26	10-7-26
4	251.05(3)(cm) **Child Abuse & Neglect - Biennial Training** Description: Staff members A, B, C, and D failed to have the biennial child abuse and neglect training completed.	Staff members will Complete the child Abuse + neglect train	10-13-26	10-16-26
5	251.055(1)(a) **Supervision Of Children** Description: On June 19, 2026, the center self-reported that on June 18, 2026, a 4-year-old child was not supervised when a child care worker turned away from the child and the child exited the center. The child ran outside to meet their mom that had pulled into the parking lot. Repeat violation: Previously cited on 11/24/2025	All Staff will complete Child tracking Training on 11-18-26	11-18-26	

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6	251.055(1)(f) **Child Tracking Procedure** Description: On July 23, 2026, the center self-reported that the toddler room failed to implement their child tracking procedure resulting in a one-year-old being left in the outdoor play space while their class went indoors. Another teacher who was outside with their class saw the child and brought them on their side of the fence for approximately two minutes until the child could be returned to their class by management. Repeat violation: Previously cited on 11/24/2025	Staff will Complete Child tracking training on 11-18-26	11-18-26	

NAME - Agency Worker
Gina Linssen

Date Issued
9/10/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee
Vicki Dare

Date Signed
10-22-26