



Late Correction Plan Due 1/14/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 715-930-1148
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Purpose of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Heart Of The North Learning Center Llc	Provider Number / Facility ID Number 8000557498 / 005 - 2002951
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Address - Facility (Street, City, State, Zip Code) 503 E Us Highway 2 Poplar WI 548649000	Telephone Number 715-364-2717	Date - Regulation Visit 7/24/2025
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Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
251.05(2)(a)4.a. Staff Record - Registry Certificate Description: Staff A has worked at the center for more than 6 months and was missing a certificate from The Registry nor does she have a record of her educational qualifications to document that the person is qualified as a teacher. The staff was in sole supervision of children, which requires documentation of meeting all teacher requirements.	Staff A received her certificate from the registry qualifying her as a Teacher she received document on Aug 2025 I've attached copies	8-1-25	
251.05(2)(a)7. Staff Record - Continuing Education Description: Contrary to rule, Staff A, C, D, E, F, and G did not have documentation of continuing education hours to meet the yearly requirement of 15 hours needed in 2024.	Staff A updated her Qualif. + Education Staff C updated her Qualif. Staff D updated all requirements Staff E updated her requirements Staff F update Cont. Ed + sent for Health Permit Staff G IS working on Cont Ed	8-1-25 8-1-25 8-1-25 8-1-25 12-30-25	

Received
State of Wisconsin
Aug 19 2025
DCF DECE BECR
WRO

Staff H ~~is~~ Ed requirements will be met by 12-20-25 file is updated 8-1-25
 IS currently a volunteer not on payroll, will be hired in Nov when she turns 18 - Education Graduate 5/26/24 - will have Dan Pare Qualif by 12-30-25



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7/24/2025

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<p>251.055(1)(b) Supervision - Teacher Per Group Of Children</p> <p>Description: Children in the infant room did not have a teacher providing supervision on 7/24/25 when one assistant teacher (Staff F) and one staff with an inaccessible file (Staff H) were providing sole supervision to this group of children. Upon discovery by licensing specialists, a qualified teacher in the building was asked to replace Staff H in this room.</p>	<p>There is always a lead on in infant room - staff stepped out to help with transitions and a staff with a death in family - she went back in BR when requested</p>	<p>7-24-25</p>	
<p>251.055(1)(f) Child Tracking Procedure</p> <p>Description: On 7/24/2025, center tracking procedure was not followed when Staff A was unaware of the number of children that she had in care on the outdoor playground. When asked how many children she had in care by licensing specialists, the staff stated that she had 8 children, when there were 13 children in her care.</p>	<p>Staff A was re-educated on procedure. It was during a transition + she was frustrated - procedure is now understood</p>	<p>7-24-25</p>	

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<p>251.055(2)(e) Mixed Age Group Of Children Over Age 2 - Group Size</p> <p>Description: Staff-to-child ratio was not met on 7/24/2025. According to DCF 251.055(2)(e), the number of children in a group may not exceed the maximum number of children that can be cared for by 2 staff members. Staff-to Child ratios were not adjusted on a prorata basis as determined by the staff-to-child formula in the 2y+ room during the monitoring visit. There was one qualified teacher for 27 children, with the numerical weight of the group being 2.604, requiring an additional qualified teacher per group of children. 3 children were sent home, however the numerical weight was still too high at 2.26.</p>	<p>we did have 3 leads in charge by end of visit staff E staff C - was locked out of car but did arrive - but late + staff A staff A just did not have regist cert. but did and does have qualifications which were updated ALSO will reviewed ratios w/ staff @ staff mtg 8/14/25</p>	<p>7-24-25</p> <p>8-14-25</p>	

NAME - Agency Worker
Melina Gruber, Kimberly Jasper

Date Issued
7/31/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Sammy Johnson

Date Signed
8/11/25



Certificate of Achievement

Childhood Care and Education



Crystal R. Wehrman

has completed all requirements of

Level Six

Preliminary Qualifications:

Center Director (50 or fewer children)
Provisional Certified Family Child Care Provider
School-Age Director
School-Age Program Leader
Teacher

With:

DCF - Abusive Head Trauma
DCF - Infant Toddler Requirement
DCF - SIDS Training
High School or Equivalent

1

Expiration Date: 5/31/2026
Registry ID #186390

5/21/2024 to 5/21/2025
Related Credits:
Registered Training Hours

3.00 Tier 1-3 Training Hours: 50.00
1.50



Q Search



