

Date Correction Plan Due 8/11/2023	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 262-446-7800
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number		
The Nurturing Nook River Point		7000558837 / 003 - 2000417		
Address - Facility (Street, City, State, Zip Code) 8647 N Port Washington Rd Fox Point WI 532172203		Telephone Number 414-352-6115	Date - Regulation Visit 7/26/2023	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.05(2)(a)3.a. Staff Record - Physical Examination Description: Staff D was missing documentation of a physical exam.	Staff D was sent to receive a physical exam as well as a TB examination	8/7/2023	
2	251.05(2)(a)4.a. Staff Record - Registry Certificate Description: Staff D, working as a lead for more than six months, was missing a Registry certificate.	Staff D has a current Registry Certificate on file and will renew once required documentation is available	9/15/2023	

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3	251.05(2)(a)5. Staff Record - High School Diploma Description: Staff D was missing documentation of a high school diploma.	Staff D submitted a request for High School Diploma and will update the Registry Certificate once it is available.	9/15/2023	
4	251.05(2)(a)6. Staff Record - Days & Hours Worked Description: Staff hours were not accurate in the Happy Hippo room when a staff person was not signed in. Repeat violation: Previously cited on 3/22/2022	There was a reminder sent to all staff of the importance of signing in and out of the classroom when part of the ratio. The office will be checking twice daily to ensure signing in.	7/26/2023	
5	251.05(3)(cm) Child Abuse & Neglect - Biennial Training Description: Staff G's documentation of training in child abuse and neglect laws, reporting, and identification was expired.	Staff G completed the child abuse & neglect training.	8/8/2023	
6	251.07(6)(f)1.a. Medication Administration - Parent Authorization Description: A medication authorization did not include the timeframe for the authorization.	The medication authorization was reviewed with staff as well as the family who completed the form. All medication forms will be completed with the help of the office going forward.	7/26/2023	

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7	251.07(6)(f)6. Current Authorizations For Medications On Premises Description: Two medications in the center had expired authorizations.	The two families updated the expired medication authorizations. An end date of long term medications has been added to the allergy list	7/26/2023
8	251.09(1)(c) Infant & Toddler - Documenting Changes In Development Description: Updates in development for two children, under the age of two, did not include details.	The staff were asked to review each child's Intake Form to ensure each section provided enough details regarding each child's development	7/26/2023
9	251.09(3)(a)2. Infant & Toddler - Food & Formula Brought From Home Description: A bottle in the Darling Ducklings room was not labeled and dated. Repeat violation: Previously cited on 3/22/2022	The staff will be reminding parents of the importance of dating bottles each day when brought in. Staff will be checking to ensure that parents are labeling bottles with the date each day.	7/26/2023

NAME - Agency Worker
Cindy Matuszak

Date Issued
7/28/2023

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

[Handwritten Signature]

8/10/2023