Date Correction Plan Due	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL
7/13/2026		715-930-1148

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f)., DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center	Provider Number / Facility ID Number
Ymca School Age - Pertzsch	7000556007 / 026 - 2002026

Address - Facility (Street, City, State, Zip Code)	Telephone Number	Date - Regulation Visit
524 Main St Onalaska WI 546502954	608-519-5495	6/26/2026

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.06(3)(b)4. **Emergencies - Record Of Fire / Tornado Drills** Description: Documentation of a fire & tornado drill for May 2026 was not observed on the day of the visit. The center is required to keep written records of dates and times of all the monthly fire and tornado drills practiced.	A picture of this record will be sent to the Director each month to ensure fire and tornado drills are complete.	07/01/2026	
2	251.07(5)(a)6. **Menus - Changes** Description: The center has not been recording changes to their planned menus. Any changes to planned menus shall be recorded on the copies of the menus kept on file and posted for parents. On the day of the monitoring visit the changes to the daily menu had not been changed to what was actually served.	A white board will be placed with the school-age information for parents that includes the correct daily meals.	07/01/2026	

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3	251.07(6)(f)1.b. **Medication Administration - Containers & Labeling** Description: Medication must be in the original container and labeled with the child□s name and the label includes the dosage and directions for administration. On the day of the monitoring visit a medication bottle did not have a label and had medication inside.	The unlabeled medication was immediately removed from use, and the parent was notified that all medications must be provided in their original container with the child's name, dosage, and administration directions on the label. Staff were retrained on medication acceptance procedures and will verify that all medications are properly labeled before accepting them into care.	07/03/2026	

NAME - Agency Worker
Kimberly Jasper

Date Issued
6/29/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed