

Date Correction Plan Due 5/8/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 715-930-1148
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Ymca Child Care Center		Provider Number / Facility ID Number 7000556007 / 016 - 1010705		
Address - Facility (Street, City, State, Zip Code) 400 Mason St Onalaska WI 546507032		Telephone Number 608-519-5512	Date - Regulation Visit 4/16/2025	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.05(4)(c)1. Continuing Education Requirement - Full Time Staff Description: Documentation of completed continuing education was missing from 4 staff files on the day of the monitoring visit.	Each administrator, center director, and child care worker shall have documentation of the 12-month period included in his or her training year for meeting continuing education requirements and begin a new training year in the same month each year.	6/1/2025	
2	251.06(3)(b)4. Emergencies - Record Of Fire / Tornado Drills Description: Documentation of completed fire drills for March of 2025 was missing on the day of the monitoring visit.	Emergency plans and drills: Each center shall do all of the following: Practice the fire evacuation plan monthly, and tornado drills monthly from April through October.	All months moving forward for fire drills will be completed by the end of each month.	

NAME - Agency Worker
Kimberly Jasper



Date Issued
4/24/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

5/8/2025