

Date Correction Plan Due 5/8/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 715-930-1148
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Ymca School Age-Prairie View		Provider Number / Facility ID Number 7000556007 / 021 - 1014532		
Address - Facility (Street, City, State, Zip Code) 1201 Newport Ln Holmen WI 546368635		Telephone Number 608-519-5471	Date - Regulation Visit 4/15/2025	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.055(1)(a) Supervision Of Children Description: On the day of the monitoring visit this licensing specialist observed children leaving the supervised area without staff supervision on 3 separate occasions.	PM staff have been re-trained in how to do accountability. Staff have been instructed in an email about always accompanying children when they need to leave space and staff discussed in staff meeting on 4/16/25	5/1/25 check by director at site visit	
2	251.07(5)(a)5.a. Menus - Post Description: On the day of the monitoring visit the menu was not posted for parents to view.	Menu was not given to us by food director. We have set monthly reminders to ask for those from her now	5/1/25	

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3	251.07(6)(dm)4. Medical Log - Reviewing Injury Records Description: On the day of the monitoring visit the med log had not been reviewed since 9/30/24. The director or the designee shall review records of injuries with staff every 6 months to ensure that all possible preventive measures are being taken.	Med log was checked on 4/14/25 by director at a site visit. Due to the severity of the behaviors at site that night she forgot to sign it. It was signed 4/29/25.	4/29/25

NAME - Agency Worker
Kimberly Jasper

Date Issued
4/24/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee
Dani Hartman

Date Signed
4/29/25