

Date Correction Plan Due 10/29/2024	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 715-930-1148
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Ymca School Age-Harry Spence		Provider Number / Facility ID Number 7000556007 / 005 - 520254		
Address - Facility (Street, City, State, Zip Code) 2150 Bennett St La Crosse WI 54601		Telephone Number 608-519-5482	Date - Regulation Visit 10/9/2024	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(2)(L)2. Items Posted - Visible To Parents Description: The licenses and the latest noncompliance statement was not posted in an area visible to parents on the day of the monitoring visit.	Board has been positioned in a prominent place that is viewable immediately upon entry into space. All staff have been made aware of where it should be	10/10/24	
2	251.055(1)(a) Supervision Of Children Description: On the day of the monitoring visit the licensing specialist observed multiple children leaving the supervised room for undetermined amounts of time without supervision from a child care worker. Per rule, each child shall be supervised by a child care worker who is within the site and sound of the children to guide the children's behavior and activities, prevent harm and ensure safety.	One additional staff has been added to the pm schedule every night to assist with supervision. Staff is located at the end of the hallway near the bathrooms and students use the bathrooms and wash for snack before entering space. Students also escorted for bathroom breaks	10/11/24	

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3	251.055(1)(f) Child Tracking Procedure Description: On 10/9/24, center tracking procedure was not followed when the staff failed to count the children as they entered and left their classroom. Resulting in the unknown whereabouts of multiple children for an undetermined amount of time. Per rule, the center shall implement and adhere to a procedure to ensure that the number, names and whereabouts of children in care are known to assigned child care workers at all time.	A white board has been implemented with the lead staff changing numbers of students within space at all given times. Accountability for sign in/sign out is required within 10 minutes of the students being released	10/11/24	
4	251.06(3)(b)4. Emergencies - Record Of Fire / Tornado Drills Description: Documentation of a fire & tornado drill for September 2024 was not observed. The center is required to keep written records of dates and times of all the monthly fire and tornado drills practiced.	Staff had completed the required drills. Record had not been updated with the shift to a new site lead. It has been corrected and October's drills also completed.	10/11/24	
5	251.07(5)(a)5.a. Menus - Post Description: The menu for the days snack was not posted in a conspicuous place accessible to parents. Repeat violation: Previously cited on 11/2/2023	Menus had been requested from snack staff but not received. We have now received menus for October and November.	10/20/24	

NAME - Agency Worker
Kimberly Jasper

Date Issued
10/15/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee
Dani Hartman

Date Signed
10/19/24