

**NONCOMPLIANCE STATEMENT AND CORRECTION PLAN**

**TO FILE A COMPLAINT CALL**  
715-930-1148

**Date Correction Plan Due**  
2/23/2024

**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

**Name - Certified Operator / Licensed Center** **Provider Number / Facility ID Number**

Ymca Child Care Center 7000556007 / 016 - 1010705

**Address - Facility (Street, City, State, Zip Code)** **Telephone Number**

400 Mason St Onalaska WI 546507032 608-519-5512

**Date - Regulation Visit**  
1/30/2024

1	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
	<p><b>251.05(3)(c) Cardiopulmonary Resuscitation Training</b></p> <p>Description: Staff A&amp; B were missing documentation of having maintained a current certificate of completion for infant and child cardiopulmonary resuscitation (CPR) and automated external defibrillator (AED) use from an agency approved by the Department.</p> <p>Repeat violation: Previously cited on 7/20/2023, 5/3/2022</p>	<p>All employees in regular contact with children shall maintain and place in their file a current certificate of completion for infant and child cardiopulmonary resuscitation and automated external defibrillator use from an agency approved by the Department.</p>	<p>03/01/2024</p>	
2	<p><b>251.05(3)(cm) Child Abuse &amp; Neglect - Biennial Training</b></p> <p>Description: Staff A was missing documentation of having received training within the past two years on child abuse and neglect laws, identification, and reporting.</p>	<p>Staff are responsible for completing Mandated Reporter every 2 years.</p>	<p>1/30/2024</p>	<p>Staff member had completed Mandated Reporter in May of 2023. It was not in the staff member's file at the time of the licensing visit.</p>

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1/30/2024

Rule/Statute Number  
251.06(3)(b)2.

Noncompliance Statement

Emergencies - Practice Written Plans

Description: The center director stated that there may have been months from October - December when the emergency evacuation plans were not practiced nor documented.

Correction Plan

Practice fire evacuation plan monthly, and tornado drills monthly from April through October.

Expected Completion Date  
02/29/2024

Verification Date

NAME - Agency Worker  
Kimberly Jasper

Date Issued  
2/9/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee



Date Signed

2/02/2024