

Date Correction Plan Due 10/21/2021	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 715-930-1148
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Ymca Child Care Center		Provider Number / Facility ID Number 7000556007 / 016 - 1010705		
Address - Facility (Street, City, State, Zip Code) 400 Mason St Onalaska WI 546507032		Telephone Number 608-519-5512	Date - Regulation Visit 10/7/2021	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(6)(b) Current, Accurate Daily Attendance Record Description: At the time of the visit on 10/7/2021, 13 children were present in the Pre-K classroom however only 11 children were signed in on the attendance sheet.	Attendance sheets will be kept current and accurate by recording the actual time of arrival and departure for each child.	10/7/2021	
2	251.05(2)(a)3.a. Staff Record - Physical Examination Description: A staff person hired 8/11/20, did not have documentation of a health exam on file. Repeat violation: Previously cited on 3/17/2021	A physical examination report is needed on file 30 days after a person is hired.	10/29/2021	

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3	<p>251.05(3)(c) Cardiopulmonary Resuscitation Training</p> <p>Description: A staff person hired 8/11/20, did not have documentation of completion of Infant/child CPR on file.</p> <p>Repeat violation: Previously cited on 3/17/2021</p>	Staff shall obtain a current certificate of completion for cardiopulmonary resuscitation and placed in their file 3 months after they are hired.	It was obtained on 4/13/2021. It was not on file at time of 10/7/2021 visit.	
4	<p>251.06(2)(n) Garbage Containers - Construction & Disposal Schedule</p> <p>Description: The wastebaskets that are used to to dispose of food in the classrooms were not covered.</p> <p>Repeat violation: Previously cited on 2/11/2020</p>	Garbage containers in the building shall be covered.	10/21/2021	
5	<p>251.06(3)(b)2. Emergencies - Practice Written Plans</p> <p>Description: For the year 2021, monthly fire drills were documented February thru June and tornado drills were documented April thru July.</p>	Practice fire evacuation plan monthly, and tornado drills monthly from April through October.	10/29/2021	
6	<p>251.07(5)(a)4. Meals & Snacks - Minimum Meal Requirements</p> <p>Description: On 10/7/2021, no fruit component was served for breakfast.</p>	<p>Children are to be provided food for each meal and snack that meets the CACFP minimum meal requirements for amounts and food types.</p> <p>There was a miscommunication about what the fruit component was on the 10/7/2021 vist. Changes will be made to the menu for better clarification.</p>	10/21/2021	

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7	251.07(6)(dm)4. Medical Log - Reviewing Injury Records Description: The medical logbook from the 3 year-old classroom was reviewed. The medical log had not been reviewed within the last 6 months to ensure that all possible preventative measures are being taken to prevent injuries.	The director shall review records of injuries with staff every 6 months and the review shall be documented in the medical log book.	10/21/2021	
8	251.07(6)(f)1.b. Medication Administration - Containers & Labeling Description: Two bottles of over the counter medications were not labeled with the child's name. Repeat violation: Previously cited on 2/11/2020	Any medication should be labeled with the child's name and in the original container.	10/7/2021	

NAME - Certification Worker / Licensing Specialist
Rita Miller

Date Issued
10/7/2021

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Julie Siakpore

Date Signed
10/21/2021