

**NONCOMPLIANCE STATEMENT AND CORRECTION PLAN**

**TO FILE A COMPLAINT CALL**  
262-446-7800

**Date Correction Plan Due**  
2/16/2026

**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number		
St John Child Day Care And Dev Ctr		4000564004 / 001 - 220455		
Address - Facility (Street, City, State, Zip Code)		Telephone Number		
4850 S Lake Dr Cudahy WI 53110		414-482-0554		
Rule/Statute Number	Noncompliance Statement	Correction Plan		
Expected Completion Date	Verification Date			
1	251.055(1)(f) <b>Child Tracking Procedure</b>  Description: Child tracking for preschool room II was inaccurate. There were 10 children but only 9 were tracked.  Repeat violation: Previously cited on 11/6/2025	Name of child omitted was of a child who arrived while the class was outside. Staff was made aware to record names as soon as a child arrives.  After looking at the intake forms in question, the dates recorded were done 1 month ago, so no action was needed.	2/3/2026	2/3/2026
2	251.09(1)(c) <b>Infant &amp; Toddler - Documenting Changes In Development</b>  Description: Three children in the toddler room did not have updated intake forms.			2/3/2026

**NAME - Agency Worker**  
Sharece Devougas

**Date Issued**  
2/6/2026

**SIGNATURE - Certified Operator or Designee / Licensee or Designee**  
*Sharen A. Erickson*

**Date Signed**  
*2/6/2026*