

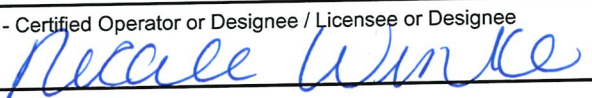
Date Correction Plan Due 2/24/2026	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 920-785-7811
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Ymca Before Care Chegwin		Provider Number / Facility ID Number 4000558514 / 009 - 2008608	
Address - Facility (Street, City, State, Zip Code) 109 E Merrill Ave Fond Du Lac WI 549353553		Telephone Number 920-921-3698	Date - Regulation Visit 2/4/2026
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date
1	251.05(2)(a)1. Staff Record - Personal Information Description: Based on records review, the center did not have the staff records form on file for staff member A.	They will fill out the Form.	2/27/26
2	251.05(2)(a)2. Staff Record - Completed Background Check Description: Based on records review, the center did not have a completed background check for staff member A.	Setting up fingerprints on 2/11/26.	2/27/26

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	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date Verification Date
3	251.05(2)(a)4.d. Staff Record - Educational Qualifications Description: Based on records review, the center did not have documentation on file pertaining the educational qualifications for staff member A. The center provided the staff transcripts to Licensing on 02/10/2026.	Turned in education qualifications.	2/10/26

NAME - Agency Worker Gloribel Tegen	Date Issued 2/10/2026
SIGNATURE - Certified Operator or Designee / Licensee or Designee 	Date Signed 

DCF-F-CFS0294-E (R.06/2011)