

Date Correction Plan Due 10/28/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 920-785-7811
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Ymca Child Care Center		Provider Number / Facility ID Number 4000558514 / 001 - 420237		
Address - Facility (Street, City, State, Zip Code) 90 W Second St Fond Du Lac WI 54935		Telephone Number 920-921-3698	Date - Regulation Visit 8/25/2025	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.055(1)(a) Supervision Of Children Description: The center self reported that on August 13, 2025, center staff failed to properly supervise 2 children, ages, 2.5 and 3, when both children were left unsupervised for one minute outside of the center's door, while the rest of the class went inside. The children were found by another staff who brought them to the teacher inside. Repeat violation: Previously cited on 2/26/2025	<i>The entire staff will be taking Keeping Children Safe: Supervision Tailored to every child on Nov. 6th at 6pm. This training is mandatory.</i>	11-6-25	

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2	251.055(1)(f) Child Tracking Procedure Description: On August 13, 2025, center staff failed to follow the center's child tracking procedure of doing head counts and name to face checks when two children ages 2.5 and 3, were left outside the center's door when the rest of the class went inside. Repeat violation: Previously cited on 2/26/2025	Entire staff signed the center's tracking policy again. The director scheduled a training for the staff.	11-6-25

NAME - Agency Worker
Gloribel Tegen

Date Issued
10/14/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Sandi Harlan

Date Signed

10-28-25