

Date Correction Plan Due 2/8/2024	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 920-785-7811
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Fond Du Lac Family Ymca Child Care Center		Provider Number / Facility ID Number 4000558514 / 004 - 2006661	
Address - Facility (Street, City, State, Zip Code) 270 Candy Ln Fond Du Lac WI 549355323		Telephone Number 920-921-3698	Date - Regulation Visit 1/24/2024
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date
1	251.04(6)(a)6m. Child Record - Immunization History Description: Based on records review, one of the children was missing the immunization information.	I contacted the parents & they will be providing immunization records.	Feb. 23, 2024
2	251.05(2)(a) Staff Record - Maintenance & Availability Description: Based on records review, the center did not have all the staff files available for review.	I made a staff file & it is at the site.	Jan. 25, 2024

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3 251.05(2)(a)3.a. Staff Record - Physical Examination Description: Based on records review, staff member A did not have a physical examination after 3 months of employment.	I provided the staff with the form. She will see her doctor next month.	Feb. 23, 2024	
4 251.05(2)(a)8. Staff Record - Orientation Description: Staff member A did not have documentation of compliance with the orientation requirements.	I completed the orientation.	Jan. 25, 2024	
5 251.05(3)(cm) Child Abuse & Neglect - Biennial Training Description: Based on records review, staff member A did not have the required child abuse and neglect training on file.	I completed the child abuse & neglect training.	Jan. 25, 2024	
6 251.07(6)(j)5. Supply Of Bandages, Tape & Band-Aids Description: based on observation, the first aid kit did not contain the required adhesive tape.	I provided adhesive tape.	Jan. 25, 2024	

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NAME - Agency Worker
Gloribel Tegen

Date Issued
1/25/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Nicole Winko

Date Signed
1/25/2024