

Date Correction Plan Due 2/8/2024	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 920-785-7811
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Fond Du Lac Family Ymca Child Care Center		Provider Number / Facility ID Number 4000558514 / 003 - 2006654		
Address - Facility (Street, City, State, Zip Code) 495 Wabash Ave Fond Du Lac WI 549355924		Telephone Number 920-921-3698	Date - Regulation Visit 1/8/2024	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(4)(f) Copy Of Rules Available Description: The program did not have a copy of the licensing rules in an area visible to the parents.	There is a copy of the licensing rules. It is posted for the families.	Jan. 25, 2024	
2	251.05(2)(a) Staff Record - Maintenance & Availability Description: Based on records review, the center did not have all the staff files available for review.	I made a staff file & it is at the site.	Jan. 25, 2024	

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3 251.05(2)(a)4.d. Staff Record - Educational Qualifications Description: The review of the centers' records show that staff member A did not have the educational qualifications for the position held.	I ordered the introduction to the child care profession. (they have 3 months to complete)	April 26, 2024	
4 251.05(2)(a)8. Staff Record - Orientation Description: Based on records review, staff member A did not have documentation of compliance with the orientation requirement.	I completed the staff orientation.	Jan. 25, 2024	
5 251.05(3)(cm) Child Abuse & Neglect - Biennial Training Description: The review of the centers' records show that staff member A did not have documentation on the biennial training on child abuse and neglect reporting requirements within a week after beginning to work with children.	I completed the child abuse & neglect training.	Jan. 25, 2024	
6 251.07(1)(a) Written Program Of Activities Description: The center did not have a written program of activities posted in the room.	I will sit down with the teacher & create a schedule.	Jan. 25, 2024	

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7	251.07(6)(j)5. Supply Of Bandages, Tape & Band-Aids Description: Based on observation, the first aid kit did not have adhesive tape.	I supplied adhesive tape.	Jan. 25, 2024
8	251.095(2m)(c) School-Age Care - Supervision Of Group Of Children Description: Based on observation, on January 8, 2024, there were 4 children under the supervision of one child care worker, however the child care worker was not qualified to be a lead teacher.	I ordered the introduction to the child care profession. (They have 3 months to complete).	April 26, 2024

NAME - Agency Worker
Gloribel Tegen

Date Issued
1/25/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Ricarda Wenke

Date Signed

1/25, 2024