Date Correction Plan Due	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL
8/3/2026		715-361-7700

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f)., DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number	
Trinity Learning Ctr And Preschool		3000559793 / 001 - 620024	
Address - Facility (Street, City, State, Zip Code) 1410 Rogers St Stevens Point WI 544813048	**Telephone Number** 715-344-2227	**Date - Regulation Visit** 6/18/2026	

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.05(3)(b) **Abusive Head Trauma Prevention Training** Description: Staff H did not have record of abusive head trauma training on file.	Training will be completed before employee returns in the fall when uwsp Returns & employee returns to work.	9-7-26	
2	251.05(3)(cm) **Child Abuse & Neglect - Biennial Training** Description: Staff D did not have record of current child abuse and neglect training on file.	Training will be completed.	7-27-26	

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3	251.05(3)(g)2. **Assistant Child Care Teacher - Qualifications** Description: Staff G had been acting as an assistant teacher for more than 6 months and did not meet the qualifications.	the classes needed will Be completed employee is currently signed up for the first classbegining in Aug 2026.	Aug 2026	
4	251.07(5)(a)10. **Sharing Information About Food & Other Allergies** Description: Allergy information was not shared between staff and was not available in classrooms.	Allergies will be added to all classroom clipboards for All teachers to see	7-27-26	
5	251.07(5)(b)5. **Eating Surfaces - Cleaned, Sanitized** Description: The tables in Room 105 were not cleaned with soap and water prior sanitizing.	Teachers were remnded of Proper cleaing Procedures.	7-27-26	

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6	251.07(6)(dm)3.c **Medical Log - Medication Administration** Description: Per staff interview and review of documentation, staff in Room B11 are not documenting medication administration in the medical log book. On 06/12/26 5mg of Tylenol were administered to a child in Room 105 and the child's name was not documented in the medical log book entry.	Staff were remnidny of proper Documentation for medicaul rotes in the book	7-27-26	
7	251.07(6)(f)1.a. **Medication Administration - Parent Authorization** Description: The parent authorization for one medication in Room B11 did not specify the end date of the authorization. Repeat violation: Previously cited on 7/11/2024	Families + Teteners were reminded of how to properly fill out med forms	7-27-26	
8	251.09(3)(a)2. **Infant & Toddler - Food & Formula Brought From Home** Description: Two bottles brought from home in Room 107 were not labeled with the date.	families + Staff were remicled about dating + labeling Breastmilk	7-27-26	

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9	251.09(4)(a)3. **Infant & Toddler - Diaper Changing Surface Disinfection** Description: The diaper changing surface in Room 105 contained visible debris and dirt stuck between the edge of non-removable surface and the diaper table itself. Repeat violation: Previously cited on 3/3/2025, 7/11/2024	The diaper mat was removed & the under neath was cleaned velcro was added to the mat so it can be removed & cleaned more often	7-13-26	

NAME - Agency Worker
Heather Struck

Date Issued
7/20/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed
7-23-26