

Date Correction Plan Due 9/18/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 715-930-1148
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Kids Kountry Learning Center Ltd		Provider Number / Facility ID Number 3000559393 / 001 - 520043	
Address - Facility (Street, City, State, Zip Code) 1319 Mark Ave Tomah WI 54660		Telephone Number 608-372-5437	Date - Regulation Visit 7/16/2025
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date
1	<p>251.05(2)(a)2. Staff Record - Completed Background Check</p> <p>Description: The center did not have documentation of a completed child care background check for Staff E that indicates the person is eligible to work in a child care program as specified in s. 48.686, Stats., and ch. DCF 13. Staff E was providing care to children and counted in staff-to-child ratio on the day of the monitoring visit.</p> <p>In addition, Staff H turned 18 on 3/25/25 and the center did not have documentation of a completed (which includes a fingerprint check when the staff turns 18) child care background check for this staff either who was also counted in staff-to-child ratio.</p> <p>Repeat violation: Previously cited on 8/8/2024</p>	<p>All prospective employees will have documentation of the child care background checks prior to "official" employment. Including returning employees for the summer months who are employed by the T.A.S District. All employees upon 18yr. old will also have a completed bkground check if counted in staff-children ratios</p> <p>Staff H no longer employed at Kids Kountry.</p>	9.9.25

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2	251.05(2)(a)3.a. Staff Record - Physical Examination Description: The file for Staff E did not contain documentation of a physical examination report completed within 12 months before or within 30 days after beginning work with children in care, indicating the person is free from illness detrimental to children, including tuberculosis, and physically able to work with young children. Repeat violation: Previously cited on 12/20/2023	All employees will have health reports on file on the dates of first available appointments for such health report completions	9.8.25	
3	251.05(2)(a)4.a. Staff Record - Registry Certificate Description: Staff B, D, E and I are missing a certificate from The Registry documenting that the person has met the educational qualifications for the position and the person has worked as a teacher, director and/or administrator for at least 6 months.	All employees will have Registry certificates in files. All employees had applied to Registry & were waiting for the "processing" by the Registry upon DCF visit to Center.	9.8.25	
4	251.05(3)(cm) Child Abuse & Neglect - Biennial Training Description: Staff E and G were missing documentation of having received training within the past two years on child abuse and neglect laws, identification, and reporting. Repeat violation: Previously cited on 8/8/2024, 12/20/2023	All employees will have documentation of completed biannual training on file	9.8.25	

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5 251.05(3)(g)2. Assistant Child Care Teacher - Qualifications Description: An assistant teacher is required to complete entry level training within 6 months of the hired date. There was no documentation of completion of a non-credit department-approved course or a credit course in early childhood education for Staff J, who has been employed at the center for longer than 6 months. Repeat violation: Previously cited on 12/20/2023	Employee has successfully completed entry level training. Certificate on file.	9.8.25		
6 251.05(3)(gm)3. Program Aide - Training Description: An program aide is required to complete entry level training within 6 months of the hired date. There was no documentation of completion of a non-credit department-approved course or a training program approved by the Wisconsin department of public instruction for Staff G, who has been employed at the center for longer than 6 months.	All program aides will complete entry level training w/in six months. This employee had not been counted in staff-child ratios until 6/1/25.	9-8-25		
7 251.06(2)(d) Access To Materials Potentially Harmful To Children Description: A spray bottle of sanitizer, which contains chemicals labeled "keep out of reach of children" was observed during the monitoring visit on a shelf in the classroom where it was accessible to children.	Individual teacher re-instructed & reminded of this error & proper placement of chemicals for safety.	9-8-25		

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NAME - Agency Worker
Jennifer Stubbe

Date Issued
9/4/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

Wendy Kress

9.8.25