DEPARTMENT OF CHILDREN AND FAMILIES
Division of Early Care and Education

STATE OF WISCONSIN

Date Correction Plan Due	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL
10/19/2026		920-785-7811

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f)., DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center	Provider Number / Facility ID Number
Ymca Child Development Ctr-20Th Av	2000559672 / 013 - 1004922

Address - Facility (Street, City, State, Zip Code)	Telephone Number	Date - Regulation Visit
3303 W 20Th Ave Oshkosh WI 549049249	920-230-8439	9/16/2026

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(4)(a)2.b. **Parent Notification - Medical Evaluation Needed** Description: On September 10, 2026, the center did not immediately notify the parents of a child that needed professional evaluation after the child fell off the monkey bars. The child fell at 10:45 am and the parents were not notified until 12:45 pm. The fall resulted in a fractured wrist.	Spoke with both teachers about how to properly communicate to parents about injuries and the monkey bars.	11/19/26	
2	251.06(11)(b)5. **Outdoor Play Space - Energy-Absorbing Surfaces** Description: The wood chips in the play yard under the monkey bars were not in a depth of 9 inches - they measured at 8 inches in 4 different areas under the monkey bars.	We added more wood chips under the monkey bars.	11/19/26	

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NAME - Agency Worker
Jill Kellner

Date Issued
10/5/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee
Haley Polakowski

Date Signed
11-3-26