Date Correction Plan Due	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL
10/27/2026		920-785-7811

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f)., DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number	
Oshkosh Ymca Child Care At Uwo		2000559672 / 019 - 2006534	
Address - Facility (Street, City, State, Zip Code) 608 Algoma Blvd Lincoln Hall Oshkosh WI 549013502		**Telephone Number** 920-424-0260	**Date - Regulation Visit** 9/24/2026

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.05(2)(a)3.a. **Staff Record - Physical Examination** Description: Based on record review on 9/24/26, staff A failed to have a completed physical examination and started employment in October 2024.	Staff have 30 days to complete from staff date. Director holds onto file and completion document / check list and follows up with staff until completed. staff will be off the schedule if it is past 30 days and not complete.	11/30/26	
2	251.05(3)(b) **Abusive Head Trauma Prevention Training** Description: Based on record review on 9/24/26, staff A failed to have a completed abusive head trauma prevention training and started employment in October 2024.	Staff cannot begin working until we have the completion certificate. We created a document to make sure everything is completed before employment.	11/30/26	

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3	251.05(3)(c) **Cardiopulmonary Resuscitation Training** Description: Based on record review on 9/24/26, staff A failed to have a current cardiopulmonary resuscitation training and started employment in October 2024.	We are creating a document that has up to date information for staff. We are going through all staff files to make sure they up to date.	11/30/26	
4	251.05(3)(cm) **Child Abuse & Neglect - Biennial Training** Description: Based on record review on 9/24/26, staff A failed to have a child abuse and neglect training and started employment in October 2024.	A staff may not begin employment until CAN training is complete. It is on the document to be completed every year.	11/30/26	
5	251.05(3)(g)2. **Assistant Child Care Teacher - Qualifications** Description: Based on record review on 9/24/26, staff A failed to have assistant child care teacher qualifications and started employment in October 2024.	We are currently reviewing staff education to see what level they are at- asistant lead, etc. We are staffing rooms accordingly	11/30/26	
6	251.05(4)(c)9. **Continuing Education - Documentation Of 12 Month Period** Description: Based on record review on 9/24/26, staff A failed to have documentation of continuing education and started employment in October 2024.	We have a separate binder that is getting updated with current Continuing education. We are checking transcripts and offering opportunities (or telling staff where to find trainings) for Continuing education	2/1/27	

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7	251.055(1)(b) **Supervision - Teacher Per Group Of Children** Description: Based on record review on 9/24/26, the center failed to have a lead teacher in the infant Christie room from 2:31 PM to 4:50 PM on 9/22/26. Repeat violation: Previously cited on 3/21/2025	We are reviewing staff education to see what level they are at - assistant teacher, lead, etc. We will make sure we are staffed accordingly.	11/30/26	
8	251.055(2)(g)1. **Naptime - Staff-To-Child Ratio Supervision** Description: The center self reported that on 9/22/26, a child care staff in the infant Christie room left an infant sleeping unsupervised while they left the room for about 10 seconds and returned.	We are completing extra trainings in supervision. Also, spoke the staff about always being by the children.	11/15/26	
9	251.06(11)(b)5. **Outdoor Play Space - Energy-Absorbing Surfaces** Description: Based on observation on 9/24/26, the outdoor play space failed to have nine inches of energy absorbing material in multiple areas with fall zones higher than four feet.	A work order was put in to the University facilities. They let us know they will complete in a timely fashion.	10/30/26	
10	251.06(2)(gm) **Premises - Well Drained, Clean, In Good Repair** Description: Based on observation on 9/24/26, the outdoor play space had multiple thistle plants accessible to children.	Put a work order in to the University to get the thistles removed.	11/15/26	

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11	251.07(4)(cm) **Naps Or Rest Periods - Sleeping Surfaces - Children 1 And Older** Description: Based on observation on 9/24/26, children napping in classroom 115A and 115B failed to be two feet apart from each other.	Spoke with the teachers in that room so they understand the licensing rule.	10/15/26	

NAME - Agency Worker
Dao Xiong

Date Issued
10/13/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed
10/30/26