DEPARTMENT OF CHILDREN AND FAMILIES
Division of Early Care and Education

STATE OF WISCONSIN

Date Correction Plan Due 9/25/2026	**NONCOMPLIANCE STATEMENT AND CORRECTION PLAN**	TO FILE A COMPLAINT CALL 920-785-7811

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(l) and (3)(d), DCF 251.04(2)(L) and (3)(f)., DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center	**Provider Number / Facility ID Number**
Oshkosh Ymca Child Care At Uwo	2000559672 / 019 - 2006534

Address - Facility (Street, City, State, Zip Code)	**Telephone Number**	**Date - Regulation Visit**
608 Algoma Blvd Lincoln Hall Oshkosh WI 549013502	920-424-0260	7/22/2026

	Rule/Statute Number **Noncompliance Statement**	**Correction Plan**	**Expected Completion Date**	**Verification Date**
1	251.055(1)(a) **Supervision Of Children** Description: The center self-reported that on February 23, 2026, a four-year-old child was left alone in a classroom for approximately 20 minutes while the rest of the class went to the gym. The child was found by the teacher when they counted the children to come back to the classroom from the gym and realized the child wasn't there. Repeat violation: Previously cited on 5/7/2026, 5/12/2025, 11/7/2024	Enforcing constant counting of children. Also, completing a training: Staying Aware with Child Tracking. Verifying that all staff complete training. Also added to New-hire paperwork to specifically cover counting children.	Training on 9/28/26 and 10/4/26.	

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	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
2	251.055(1)(f) **Child Tracking Procedure** Description: On February 23, 2026, a child care worker failed to count all of the children in care prior to transitioning to the gym resulting in the child care workers not knowing the whereabouts of a four-year-old child left in the classroom. Repeat violation: Previously cited on 11/7/2024	Having all staff complete a training : Staying Aware with Child Tracking. Also, added to new hire paperwork to specifically cover counting Children. Going over counting children at staff meetings	Trainings on 9/28/26 and 10/4/26.	

NAME - Agency Worker
Jessica Farah

Date Issued
9/11/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed
9/24/26