Date Correction Plan Due	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL
10/9/2026		920-785-7811

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f)., DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number
Lourdes Academy		2000559672 / 020 - 2006816
Address - Facility (Street, City, State, Zip Code) 110 N Sawyer St Oshkosh WI 549025657	**Telephone Number** 920-479-0040	**Date - Regulation Visit** 9/24/2026

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(2)(L)1.a. **Monitoring Results Posted** Description: Based on observation on 9/24/26, the center failed to post the last monitoring results.	Print and Post last noncompliance. on 9-28-26	09-28-2026	
2	251.05(2)(a)3.a. **Staff Record - Physical Examination** Description: Based on record review on 9/24/26, staff B failed to have a completed physical examination and started employment in October 2025. Repeat violation: Previously cited on 12/8/2025, 5/22/2025	Staff B got Physicalon 9.25.26. Will have on Site 10/2/2026	10/2/2026	

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number	
Lourdes Academy		2000559672 / 020 - 2006816	
Address - Facility (Street, City, State, Zip Code) 110 N Sawyer St Oshkosh WI 549025657	**Telephone Number** 920-479-0040	**Date - Regulation Visit** 9/24/2026	

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
3	251.05(3)(cm) **Child Abuse & Neglect - Biennial Training** Description: Based on record review on 9/24/26, staff D failed to have a completed child abuse and neglect training within the first week of employment. The center provided a completed child abuse and neglect training, completion date was 9/25/26 Repeat violation: Previously cited on 12/8/2025	Staff D got child abuse and neglect training done 9/25/26. will be on site 10/2/26	10/2/26	
4	251.05(4)(c)9. **Continuing Education - Documentation Of 12 Month Period** Description: Based on record review on 9/24/26, staff B and C did not have documentation that they completed 15 hours of continuing education for 2025 in their files. The center was given until 9:00 AM on 9/25/26 to provide the documents. Repeat violation: Previously cited on 12/8/2025, 5/22/2025	More continuing education will be Provide to staff to complete all 15 hours.	1/12/27	
5	251.094(6)(c) **School-Age Program Aide - Training** Description: Based on record review on 9/24/26, staff B failed to have qualifications in School-Age Program Aide and started employment in October 2025.	Staff B will get the School-Age Aide training book.	01/22/27	

NAME - Agency Worker
Dao Xiong

Date Issued
9/25/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed
9-28-26