

Date Correction Plan Due 9/25/2025	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	TO FILE A COMPLAINT CALL 920-785-7811
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

<b>Name - Certified Operator / Licensed Center</b> Ymca Child Development Ctr-20Th Av		<b>Provider Number / Facility ID Number</b> 2000559672 / 013 - 1004922		
<b>Address - Facility (Street, City, State, Zip Code)</b> 3303 W 20Th Ave Oshkosh WI 549049249		<b>Telephone Number</b> 920-230-8439	<b>Date - Regulation Visit</b> 5/8/2025	
	<b>Rule/Statute Number Noncompliance Statement</b>	<b>Correction Plan</b>	<b>Expected Completion Date</b>	<b>Verification Date</b>
1	251.04(3)(i) <b>Report - Unknown Whereabouts Or Left Premise</b>  Description: During an self-report investigation and record review it was discovered by the licensing specialists that the center failed to report an incident of the provider not knowing the whereabouts of a child on 4/8/22.  Repeat violation: Previously cited on 12/18/2024	Director is working on implementing sign in/out sheets for each room.	10/25/25	
2	251.04(3)(jm) <b>Report - Prohibited Actions</b>  Description: During an self-report investigation and record review it was discovered by the licensing specialists that the center failed to report an incident involving prohibited actions of a child care worker to a child on 7/31/23.	Director will communicate with staff on behaviors and take necessary actions when needed.	10/25/25	

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3	<p>251.04(7)(b) <b>Access To Records &amp; Reports - Parents</b></p> <p>Description: Based on a complaint investigation it was determined that a parent was denied viewing video footage of an incident that involved their child on 5/8/25.</p>	<p>Per YMCA policy we are not allowed to share video footage unless proper authorization from families are on file.</p>	9/16/25
4	<p>251.055(1)(a) <b>Supervision Of Children</b></p> <p>Description: The director self reported that on 5/8/25 a two-and-a-half year old was unsupervised while they were on the opposite side of the gym/behind the curtain. The two-and-a half-year-old child's was alone for approximately 1-2 minutes. Also on 5/8/25, while licensing was on premise, child care workers failed to supervise, for 1-3 minutes, a 3-year-old child when the child, while outside, went inside to use the bathroom without the knowledge of the worker(s).</p> <p>On 4/8/22 a child was left in the bathroom for less than 2 minutes. Another time a child was not supervised properly within the bathroom.</p> <p>Repeat violation: Previously cited on 1/31/2025, 12/18/2024, 6/25/2024, 2/20/2024</p>	<p>Director is working on implementing sign in/out sheets for each room.</p>	10/25/25

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5	<p>251.07(2)(e) <b>Child Guidance - Prohibited Actions</b></p> <p>Description: On 7/31/23 a child had scratched a staff member, this was repeated a few times. The staff member picked up a wood chip and said "If you keep doing that, I will do it to you" and poked the child in the arm.</p> <p>Repeat violation: Previously cited on 6/6/2024</p>	<p>Staff was written up for this action and discussed proper discipline actions that are appropriate.</p>	<p>9/16/25</p>

**NAME - Agency Worker**  
Cassandra Debauche

**Date Issued**  
9/11/2025

**SIGNATURE - Certified Operator or Designee / Licensee or Designee**

*Haley Polabowski*

**Date Signed**

9-16-25