

Date Correction Plan Due 9/16/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 920-785-7811
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number	
Ymca Child Development Ctr-20Th Av		2000559672 / 013 - 1004922	
Address - Facility (Street, City, State, Zip Code)		Telephone Number	Date - Regulation Visit
3303 W 20Th Ave Oshkosh WI 549049249		920-230-8439	5/14/2025
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date
1	251.04(6)(a)8.a. Child Record - Physical Exam - Under 2 Description: Based on record review on 5/14/25 according to the Child Record Checklist Child 1 failed to have a health report on file.	Director and Coordinator are working together to check and update all children's files.	10/16/25
2	251.05(3)(c) Cardiopulmonary Resuscitation Training Description: Based on record review on 5/14/25 according to the Staff Record Checklist Staff Member B failed to have CPR on file. Repeat violation: Previously cited on 1/31/2025, 2/20/2024, 6/13/2023	Director and Coordinator are working together to check and update all staff files.	10/16/25

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Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
3 251.05(3)(g)2. Assistant Child Care Teacher - Qualifications Description: Based on record review on 5/14/25 according to the Staff Record Checklist Staff Member B failed to complete the assistant child care course and the center failed to have the qualifications on file within 6 months of hire.	Director working with all staff to have proper qualifications.	10/16/25	
4 251.055(1)(a) Supervision Of Children Description: The program self reported that on May 9, 2025 a one-year-old child was unsupervised for approximately 2 minutes when the one-year-old child opened the exterior classroom door to the outdoor playground and went outside, another teacher found the child wandering around on the playground. The director returned the child to their classroom. Repeat violation: Previously cited on 5/8/2025, 1/31/2025, 12/18/2024, 6/25/2024, 2/20/2024	Since this situation the staff member has left. Director is working on implementing sign in/out sheets for each room.	10/16/25	
5 251.055(1)(b) Supervision - Teacher Per Group Of Children Description: Based on record review on 5/14/25 two assistant teachers were left in sole supervision of children within the classroom for the entire day. There failed to be a lead qualified teacher supervising the children the entire day. Repeat violation: Previously cited on 1/31/2025, 2/20/2024	Director working with all staff to have proper qualifications	10/16/25	

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NAME - Agency Worker
Cassandra Debauche

Date Issued
9/2/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Aaley Polakowski

Date Signed
9-16-25