

Date Correction Plan Due 10/28/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 920-785-7811
-----------------------------------------------	----------------------------------------------------	-------------------------------------------------

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Ymca Child Development Ctr-20Th Av		Provider Number / Facility ID Number 2000559672 / 013 - 1004922		
Address - Facility (Street, City, State, Zip Code) 3303 W 20Th Ave Oshkosh WI 549049249		Telephone Number 920-230-8439	Date - Regulation Visit 6/24/2025	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.05(2)(a)6. Staff Record - Days & Hours Worked Description: Based on record review Staff Members failed to accurately reflect their time in staff to child ratios. On June 16, 2025 a shift change occurred around 12pm, The two staff member's were signed out/in of staff to child ratio's at 2:18pm versus 12:00pm. Based on video observation the two staff members were not within staff to child ratios during that time. Repeat violation: Previously cited on 5/30/2025, 6/25/2024	Director has implemented new sign in/out Sheets for all Staff in classrooms.	11/28/25	
2	251.05(3)(c) Cardiopulmonary Resuscitation Training Description: Based on record review on 6/24/25 Staff Member B failed to have CPR on file. Repeat violation: Previously cited on 5/14/2025, 1/31/2025, 2/20/2024	Director and coordinator have checked all staff files and had them complete what is missing.	11/28/25	

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number		
Ymca Child Development Ctr-20Th Av		2000559672 / 013 - 1004922		
Address - Facility (Street, City, State, Zip Code)		Telephone Number	Date - Regulation Visit	
3303 W 20Th Ave Oshkosh WI 549049249		920-230-8439	6/24/2025	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
3	<p>251.055(1)(a) Supervision Of Children</p> <p>Description: The director self reported that on 6/17/25 a four and a half year old child was alone and unsupervised within the classroom while the rest of the class went to the gym. The four year old child made their way from the classroom to the outside playground where another class was to tell the teacher they could not find their class.</p> <p>Repeat violation: Previously cited on 5/14/2025, 5/8/2025, 1/31/2025, 12/18/2024, 6/25/2024, 2/20/2024</p>	<p>Director has implemented new sign in/out sheets for all children in all classrooms.</p>	11/28/25	
4	<p>251.055(1)(f) Child Tracking Procedure</p> <p>Description: On June 16, 2025 staff members within the preschool classroom failed to conduct head counts/role call when they enter the foyer of YMCA while they were on their way to the gym. This resulted in a four and a half year old child being left within the classroom while the rest of the class went to the gym. Staff conducted a head count/role call prior to leaving the classroom but failed to conduct a headcount/role call upon entering the YMCA foyer.</p> <p>Repeat violation: Previously cited on 1/31/2025, 12/18/2024, 6/25/2024, 2/20/2024</p>	<p>Director has implemented new Sign in/out sheets for all children in all classrooms.</p>	11/28/25	

Name - Certified Operator / Licensed Center Ymca Child Development Ctr-20Th Av		Provider Number / Facility ID Number 2000559672 / 013 - 1004922	
Address - Facility (Street, City, State, Zip Code) 3303 W 20Th Ave Oshkosh WI 549049249		Telephone Number 920-230-8439	Date - Regulation Visit 6/24/2025
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date
5	251.055(2)(c) Mixed-Age Group - Staff-To-Child Ratio Description: Based on a record review and video observation on June 17, 2025 one teacher was left in sole supervision with a mixed age group of 25 children from 1:46pm-1:50pm. One staff member had a total numerical weight of 1.46 for approximately 4 minutes. Two staff members were needed to maintain staff to child ratios. Repeat violation: Previously cited on 5/30/2025	Director has implemented new sign in/out sheets for all staff in classrooms.	11/28/25

NAME - Agency Worker
Cassandra Debauche

Date Issued
10/14/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Alexey Polakowski

Date Signed
10/28/25