

Date Correction Plan Due 8/20/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 920-785-7811
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Ymca Child Development Center		Provider Number / Facility ID Number 2000559672 / 002 - 420116		
Address - Facility (Street, City, State, Zip Code) 324 Washington Ave Oshkosh WI 549015042		Telephone Number 920-230-8954	Date - Regulation Visit 7/24/2025	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(6)(a)1. Child Record - Enrollment Information Description: Child #3 was missing an enrollment form in their file - see checklist.	Have - was found 8/6 * unsure why removed from child's file. Will address all staff about importance of keeping files together	8/6	
2	251.04(6)(a)8.a. Child Record - Physical Exam - Under 2 Description: Child #3 did not have a current (one ever 6 months) physical in their file - see checklist. Repeat violation: Previously cited on 2/19/2025	Contacted parents 8/6 need returned by 8/8 * received 8/7	8/8	

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324 Washington Ave Oshkosh WI 549015042		920-230-8954	7/24/2025	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
3	251.05(2)(a)3.a. Staff Record - Physical Examination Description: Staff #A and D did not have a physical in their files after 30 days of employment - see checklist. Repeat violation: Previously cited on 2/19/2025, 4/9/2024, 11/13/2023	A - Completed 8/5 D - Completed 8/7	8/8	
4	251.05(3)(b) Abusive Head Trauma Prevention Training Description: Staff #C and E did not have abusive head trauma training in their files prior to working with children - see checklist. Repeat violation: Previously cited on 11/13/2023	Both staff completed prior to starting in Rm. Can not access Registry Transcripts until Application Processed		
5	251.05(3)(c) Cardiopulmonary Resuscitation Training Description: Staff #F did not have CPR training in their file within 3 months of hire - see checklist. Repeat violation: Previously cited on 2/19/2025	- Staff completed CPR training as part of "Road to Success" class got copy of certificate on 7/25	7/25	
6	251.06(2)(a) Potential Source Of Harm On Premises Description: Room 1132 has a bubble in the floor - the floor is buckling up causing a potential tripping hazard for the children in care.	Maintenance is working w/ different flooring companies to find a cause/solution, time need to complete. Once we have that info. we will be able to set date(s) for repair.	Ongoing	

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7	251.07(6)(f)6. Current Authorizations For Medications On Premises Description: 1 medication authorization in room 1124 was not signed by the parent. Repeat violation: Previously cited on 9/5/2024	Updated med form Signed 8/10	8/10	
8	251.09(1)(c) Infant & Toddler - Documenting Changes In Development Description: In room 1120 2 intakes were not current and updated once every 3 months. Repeat violation: Previously cited on 2/19/2025, 9/5/2024, 11/1/2023	Child is on summer hold (not in attendance) will have updated upon child's return.	8/20	

NAME - Agency Worker
Jill Kellner

Date Issued
8/6/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Jennifer Col

Date Signed
8/20/25