

Date Correction Plan Due 5/16/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 920-785-7811
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Ymca Child Development Ctr-20Th Av		Provider Number / Facility ID Number 2000559672 / 013 - 1004922		
Address - Facility (Street, City, State, Zip Code) 3303 W 20Th Ave Oshkosh WI 549049249		Telephone Number 920-230-8439	Date - Regulation Visit 4/15/2025	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(6)(a)4. Child Record - Field Trip Authorization Description: Based on record review on 4/15/25 according to the Child Record Checklist Child 1, 2, and 3 failed to have field trip/other off-site activity participation authorization on file.	Files were provided by family and uploaded to Infinite Campus by OASD so Director has access. Moving forward, the Center will collect all info from 4K families for physical files.	5/1/2025	
2	251.04(6)(a)5. Child Record - Alternate Arrival / Release Agreement Description: Based on record review on 4/15/25 according to the Child Record Checklist Child 1, 2, and 3 failed to have alternate arrival release agreements on file. Repeat violation: Previously cited on 10/2/2023	See # 1	5/1/2025	

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3	251.04(6)(a)6. Child Record - Health History Description: Based on record review on 4/15/25 according to the Child Record Checklist Child 1 failed to have a health history on file.	Child's Health History has been updated & immunizations provided	5/25/25	
4	251.04(6)(a)6m. Child Record - Immunization History Description: Based on record review on 4/15/25 according to the Child Record Checklist Child 1 failed to have immunizations on file.	See # 3.		
5	251.04(6)(a)8.d. Child Record - Health Exam Report Description: Based on record review on 4/15/25 according to the Child Record Checklist Child 1, 2, and 3 failed to have a Health Exam on file.	See # 1		
6	251.05(2)(a)2. Staff Record - Completed Background Check Description: Based on record review on 4/15/25 according to the Staff Record Checklist Staff Member B failed to have a complete background check on file. Staff Member A failed to have preliminary eligibility on file prior to working with children.	Staff Member set up fingerprint appointment & now has a complete background check. Teacher has been added to portal &	5/1/2025	

Will be re-checked as
needed

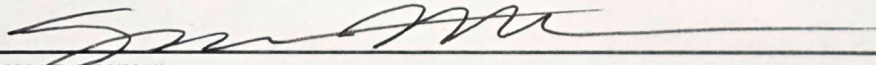
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Noncompliance Statement			

NAME - Agency Worker
Cassandra Debauche

Date Issued
5/2/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed



5/25/25