

Date Correction Plan Due 12/6/2024	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 920-785-7811
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Ymca Child Development Center		Provider Number / Facility ID Number 2000559672 / 002 - 420116	
Address - Facility (Street, City, State, Zip Code) 324 Washington Ave Oshkosh WI 54901		Telephone Number 920-230-8954	Date - Regulation Visit 11/7/2024
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date Verification Date
1	251.055(1)(a) Supervision Of Children Description: A one-year-old child was not supervised for approximately 5 minutes on 11/1/24 when he was left outside on the play yard and the class went inside.	Staff were talked to → 11/5 Parents notified → 11/1	
2	251.055(1)(f) Child Tracking Procedure Description: The facility staff members did not follow their tracking procedures on 11/1/24 when they left a one-year-old child outside on the play yard for approximately 5 minutes.	Tracking procedure was reviewed (w/ all staff) → 11/5 + 11/18 w/ staff involved → 11/1, 11/5, 11/18	

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3	251.055(2)(d) Mixed Age Group With Children Under Age 2 - Group Size Description: The two-year-old room was over the maximum group size on 11/1/24 when they had 11 children in care and one of these children was one-years old.	Children will no longer transition to new room for move ups before birthdays	Effective immediately

NAME - Agency Worker
Jill Kellner

Date Issued
11/22/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Jennifer Co

Date Signed

12/6/24