

Date Correction Plan Due 8/1/2024	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 920-785-7811
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Ymca Child Development Ctr-20Th Av		Provider Number / Facility ID Number 2000559672 / 013 - 1004922		
Address - Facility (Street, City, State, Zip Code) 3303 W 20Th Ave Oshkosh WI 549049249		Telephone Number 920-230-8439	Date - Regulation Visit 6/25/2024	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(6)(a) Child Record - Maintenance & Availability Description: Based on record review on 6/25/24 the program failed to have access to child files for the preschool classroom for the licensing specialist to view the day of the visit. These files were stored electronically. The files also weren't accessible to staff, which would assist them with meeting the children's needs upon enrollment.	<i>I have Printed out PSC child files for Staff.</i>	<i>7/1/24</i>	
2	251.05(2)(a)4.a. Staff Record - Registry Certificate Description: Based on record review on on 6/25/24 according to the Staff Record Checklist Staff Member A failed to have a Registry Certificate on file.	<i>Have all Staff on the Registry.</i>	<i>7/15/24</i>	

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3	<p>251.05(2)(a)6. Staff Record - Days & Hours Worked</p> <p>Description: Based on record review and interview for 6/13/24 four staff members were present and on a field trip, but only two staff members were signed into staff to child ratios.</p>	Talked to all staff about making sure they sign in on the i-pod. Even if they are just going on a field trip.	8/1/24	
4	<p>251.05(3)(cm) Child Abuse & Neglect - Biennial Training</p> <p>Description: Based on record review on 6/25/24 according to the Child Record Checklist Staff Member A failed to have Biennial Child Abuse and Neglect on file.</p> <p>Repeat violation: Previously cited on 2/20/2024</p>	Make sure all staff get their trainings done and printed on time.	8/15/24	
5	<p>251.055(1)(a) Supervision Of Children</p> <p>Description: The program self reported that on June 13, 2024, a child care worker failed to supervise a five year old child that was left unsupervised while on a field trip to the Omro Pool for approximately 2-5 minutes. The five year old child wandered off, near the front desk/entry way of the pool and was found by a staff member/lifeguard of the Omro Pool and brought back to the group.</p> <p>Repeat violation: Previously cited on 2/20/2024</p>	I talked to staff that you either sit out with child or not let them sit out of the pool at that moment.	7/1/24	

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6	251.055(1)(f) Child Tracking Procedure Description: The center self-reported that on June 13, 2024, a child care worker failed to implement the child tracking procedure of conducting headcount and/or having a staff member sit outside the water with any children's that did not want to be in the water, have the child sit/stand next to you in the shallow end of the pool. This resulted in the whereabouts of a five year old child to be unknown to the assigned child care worker. Repeat violation: Previously cited on 2/20/2024, 11/23/2022	I talked to Staff about always counting children. I explained about how important it is to count even more on a field trip when you are always moving.	7/1/24	

NAME - Agency Worker
Cassandra Debauche

Date Issued
7/18/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee



Date Signed

8/2/24