

<b>Date Correction Plan Due</b> 8/31/2023	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	<b>TO FILE A COMPLAINT CALL</b> 715-361-7700
----------------------------------------------	----------------------------------------------------	-------------------------------------------------

**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

<b>Name - Certified Operator / Licensed Center</b> South Wood County Ymca Early Learning Center		<b>Provider Number / Facility ID Number</b> 2000558932 / 015 - 2005073	
<b>Address - Facility (Street, City, State, Zip Code)</b> 601 W Grand Ave Wisc Rapids WI 544952706		<b>Telephone Number</b> 715-818-9620	<b>Date - Regulation Visit</b> 6/26/2023
	<b>Rule/Statute Number</b> <b>Noncompliance Statement</b>	<b>Correction Plan</b>	<b>Expected Completion Date</b> <b>Verification Date</b>
1	251.04(2)(a) <b>Compliance With Laws</b>  Description: A background check request form was not submitted, and a caregiver background check was not completed for Staff D prior to Staff D working with children.	All staff will have not only Ymca BID but DCF fingerprinting done prior to the first day of training and with working with children	8.25.2023
2	251.04(2)(h)6. <b>Policy Submitted &amp; Implemented - Education</b>  Description: The center's education policy was not implemented in the Junior Preschool room when the curriculum activities did not occur, no storytime was observed and staff did not interact with children for the majority of the day, other than to reprimand them.	Curriculum activities and daily schedule will be posted and followed w/ allowable adjustments. Staff will work & play with children during all said activities	8.25.2023

Name - Certified Operator / Licensed Center South Wood County Ymca Early Learning		Provider Number / Facility ID Number 2000558932 / 015 - 2005073	
Center Address - Facility (Street, City, State, Zip Code) 601 W Grand Ave Wisc Rapids WI 544952706		Telephone Number 715-818-9620	Date - Regulation Visit 6/26/2023
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date Verification Date
3	251.04(3)(jm) Report - Prohibited Actions  Description: Center administration was made aware of the use of inappropriate child guidance on 06/13/2023. The incidents were not reported to the department.	All incidents in the future will be made aware to licensing as they are made aware to the center administration within 24 hrs of notice	8.25.2023
4	251.04(4)(a)2.e. Parent Notification - Inappropriate Child Guidance  Description: Parents were not notified when their child was subject to prohibited child guidance on 06/13/2023. Parents were notified after center administration was instructed to do so by DCF licensing staff.	If even in the event of any prohibited child guidance, parents will be notified by phone, Class Dop or email immediately.	8.25.2023
5	251.05(3)(k)2. Contact With Person - Behavior  Description: Based on a complaint investigation completed 07/26/23, Staff A's behavior and consistent use of prohibited child guidance techniques gives concern for the safety of children in care.	Staff A was dismissed 7/24/2023 All classroom staff will be retrained and guided on the correct child guidance. All children will feel safe, welcome and cared for every day. Cameras will be on all times in Director or Asst Director office for closer monitoring	8.25.2023

Name - Certified Operator / Licensed Center South Wood County Ymca Early Learning		Provider Number / Facility ID Number 2000558932 / 015 - 2005073		
Center Address - Facility (Street, City, State, Zip Code) 601 W Grand Ave Wisc Rapids WI 544952706		Telephone Number 715-818-9620	Date - Regulation Visit 6/26/2023	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
6	251.055(1)(a) Supervision Of Children  Description: Staff in the Junior Preschool room are not providing sight and sound supervision of children to guide behavior and activities, prevent harm and ensure safety, when children are sent to the bathroom. Staff are not supervising the bathroom area any time a child is using the bathroom.  Repeat violation: Previously cited on 10/19/2021	Sight and sound supervision will be provided @ all times both in the classroom and outside. All children will be supervised when using the bathroom and sink in and out of each classroom.	8.25.2023	
7	251.07(1)(f) Individual Attention  Description: Staff are not providing children individual attention. Based on a complaint investigation, staff routinely sit in chairs away from the children, watching children play, but they don't engage with the children other than to reprimand them. Staff do not respond to crying children, and in at least one instance, staff were observed chastising and making fun of a crying child.	All staff are being re-trained in guiding behaviors; helping children regulate their emotions; Keeping Calm among the Chaos; We will have quarterly reviews and one on one meetings monthly with lead teaching staff and every other month w/ assistants	9.30.2023 training done meetings start 9.5.2023 and be ongoing	
8	251.07(2)(b) Policy - Child Guidance  Description: Staff A and Staff B did not implement the center's child guidance policy. Timeout is routinely used as the sole method of guidance, and methods of positive guidance as outlined in center policy are not used.	Time away will only be used when a child is causing harm to themselves or others. We will use redirection, Sooth the child and help to distract or talk to figure out how to change the behavior	8.25.2023	

Name - Certified Operator / Licensed Center South Wood County Ymca Early Learning Center		Provider Number / Facility ID Number 2000558932 / 015 - 2005073	
Address - Facility (Street, City, State, Zip Code) 601 W Grand Ave Wisc Rapids WI 544952706		Telephone Number 715-818-9620	Date - Regulation Visit 6/26/2023
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date Verification Date
9	251.07(2)(c)2. Time Out - Nonhumiliating  Description: Based on a complaint investigation, Staff A routinely yelled at children when sending them to a timeout area and made sarcastic comments toward or about the child.	Staff A was dismissed. All staff will explain to the child what the problem is and why it cannot continue to happen. If a break is needed it will be a max of 3 minutes.	8.25.2023
10	251.07(2)(c)3. Time Out - Time  Description: On 06/13/2023, several instances occurred where Staff A and Staff B put children in timeout for 5 minutes or more, and in one instance a child was in a timeout for 23 minutes.	Staff A was dismissed, Staff B has been reprimanded in the process of how and when a 3 minute break is acceptable, if the behavior continues the parent will be contacted for advise or possibly child will be sent home.	8.25.2023
11	251.07(2)(c)4. Time Out - Not Isolated  Description: Based on a complaint investigation, children in the Junior Preschool room were regularly sent to a timeout area alone, either in front of a closet door, or at a table, with no explanation or interaction with staff.	The staff will talk to the child about why they need to take a 3 minute break. Each classroom will have a designated spot that will keep the child safe and in sight and sound of the staff.	8.25.2023



Name - Certified Operator / Licensed Center South Wood County Ymca Early Learning Center		Provider Number / Facility ID Number 2000558932 / 015 - 2005073	
Address - Facility (Street, City, State, Zip Code) 601 W Grand Ave Wisc Rapids WI 544952706		Telephone Number 715-818-9620	Date - Regulation Visit 6/26/2023
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date Verification Date
12	<p>251.07(2)(e)1. Prohibited Actions - Corporal Punishment</p> <p>Description: Based on a complaint investigation, it was observed that on 06/13/23, Staff A hit Child 2 once on the forehead and twice in the face with the back of Staff A's hand.</p>	No child will ever be harmed physically or emotionally by any staff. Trainings on how to work w/children in different circumstances.	9.30.2023
13	<p>251.07(2)(e)2. Prohibited Actions - Verbal</p> <p>Description: *On 6/13/23, on two separate occasions, Staff A threatened children with either being sent to the office, or with having the director come into the classroom. *Staff A threatened to take away a child's stuffed animal at naptime because the child was being silly while washing his hands after lunch. *Staff A asked a child if he washed hands after using the potty. When another staff told her he did, she said to the child, "I'm watching you." *Staff A yelled to a child who was crying to stop crying or the child would get sent home.</p>	<p>There are no children to be threatened to have things or food withheld. Children will be treated and spoken to in a kind and gentle manner. No child will be removed from a classroom unless they are causing harm to themselves or others.</p> <p>At that point parents will be notified of the situation.</p>	immediately 8.21.2023

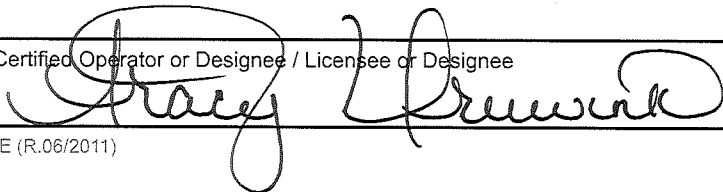
Name - Certified Operator / Licensed Center South Wood County Ymca Early Learning Center		Provider Number / Facility ID Number 2000558932 / 015 - 2005073	
Address - Facility (Street, City, State, Zip Code) 601 W Grand Ave Wisc Rapids WI 544952706		Telephone Number 715-818-9620	Date - Regulation Visit 6/26/2023
	<b>Rule/Statute Number Noncompliance Statement</b>	<b>Correction Plan</b>	<b>Expected Completion Date</b>
14	<p>251.07(2)(e)4. <b>Prohibited Actions - Withholding / Forcing Food Or Sleep</b></p> <p>Description: Staff A routinely forced children to eat and forced children to nap.            *Staff A required children to eat certain foods before they could eat their fruit during lunch;            *On 6/13/23, Staff A withheld food from a child after repeatedly making the child ask for it;            *After badgering the child to try it, Staff A forced jello into Child 1's mouth            *Staff A made a child stay on his cot until all the other children had gotten up because the child didn't sleep at naptime. Staff A further denied the child a toy telling another staff the child didn't get to have it because he didn't sleep that day.</p>	<p>No child will be forced to try food, eat food they do not want or like, nor be directed to nap. If a child does not sleep after 30 minutes they will be allowed quiet toys and activities to keep them busy while others are sleeping. Staff will sit and socialize w/ kids during meal &amp; snack times.</p>	<p>immediately 8.20.2023</p>
15	<p>251.07(2)(e)5. <b>Prohibited Actions - Cruel, Aversive, Frightening, Humiliating Actions</b></p> <p>Description: Based on a complaint investigation, the following occurred on 6/13/23:            *Staff A grabbed a child by the top/back of the head and yelled at the child;            *During lunch Staff A repeatedly yelled at children to fix their chairs and at one point, she kicked a child's chair.            *Child 3 was in a timeout and was seated at the table, crying. Staff C walked into the room, stood in front of Child 3 and growled/yelled loudly at Child 3.            *Staff C came into the classroom during lunch and took food off 2 different children's plates and ate it while the children were still eating their lunch.</p>	<p>There will be no grabbing yelling, or growling to or at children. They will be spoken to calmly and in a polite, respectful tone. Children can sit as they like w/ feet on floor as long as they are safe from falling. Staff will not share the children's lunches even if they are related. Staff will purchase their own meals.</p>	<p>immediately 8.21.2023</p>

Name - Certified Operator / Licensed Center South Wood County Ymca Early Learning		Provider Number / Facility ID Number 2000558932 / 015 - 2005073	
Center Address - Facility (Street, City, State, Zip Code) 601 W Grand Ave Wisc Rapids WI 544952706		Telephone Number 715-818-9620	Date - Regulation Visit 6/26/2023
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date
16	<p>251.07(4)(b) Naps Or Rest Periods - Awake Children</p> <p>Description: Based on a complaint investigation, children who do not sleep at rest time and children who awaken, are not allowed to get up and engage in quiet activities. Children are required to stay on their cots until staff permit them to get up at the end of the designated nap time.</p>	<p>If a child does not sleep after 30 minutes or a child wakes before others they will be given quiet activities to do away from the remaining sleeping children for the remaining time of rest period.</p>	<p>immediately 8.22.2023</p>

NAME - Agency Worker  
Kelly Iverson

Date Issued  
8/17/2023

SIGNATURE - Certified Operator or Designee / Licensee or Designee



Date Signed  
8.29.2023