DEPARTMENT OF CHILDREN AND FAMILIES
Division of Early Care and Education

Attachment A

STATE OF WISCONSIN

Date Correction Plan Due	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL
4/19/2024		920-785-7811

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f)., DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number	
Christian Parents For Kids Day Care		2000558472 / 001 - 420547	
Address - Facility (Street, City, State, Zip Code)	**Telephone Number**	**Date - Regulation Visit**	
N7626 County Wh Fond Du Lac WI 54935	920-923-1500	3/25/2024	

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(2)(g)1. **Certificate Of Insurance - Dates Of Coverage** Description: The provider did not have a current certificate of liability insurance available for review. Repeat violation: Previously cited on 2/21/2023	Insurance certificate provided by Carrier	4/12/24	
2	251.04(4)(f) **Copy Of Rules Available** Description: The center failed to provide a copy of the licensing rules in an area visible to the parents.	Copy of rules on sign-in table in entrance area	4/12/24	

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3 251.04(4)(g) **Copy Of Policies Available** Description: The center failed to provide a copy of the centers' policies in an area visible to the parents.	Copy placed in sign-in area at entrance table	4/12/24	
4 251.05(2)(a)3.a. **Staff Record - Physical Examination** Description: Staff member A did not have a physical examination report on file. Repeat violation: Previously cited on 2/21/2023	Staff member getting physical exam form.	4/30/24	
5 251.05(2)(a)4.d. **Staff Record - Educational Qualifications** Description: staff member B did not have the educational qualifications for an assistant teacher after 6 months of employment. Repeat violation: Previously cited on 2/21/2023	Classes finished 3/1/24 and mailed to Early Education Status Waiting for certificates	4/12/24	
6 251.05(2)(a)7. **Staff Record - Continuing Education** Description: Staff member C did not have the continuing education information for 2023 on file	Putting continuing education form in file	4/12/24	

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7	251.05(2)(a)8. **Staff Record - Orientation** Description: Staff member B did not have the orientation information on file.	Putting orientation form in file	4/1/24	
8	251.05(3)(b) **Abusive Head Trauma Prevention Training** Description: Staff members A and B did not have the Abusive Head Trauma Prevention Training information on file. Repeat violation: Previously cited on 2/21/2023	staff members given info to receive training	5/15/24	
9	251.05(3)(c) **Cardiopulmonary Resuscitation Training** Description: Staff members A and C did not have the CPR training information on file. Repeat violation: Previously cited on 2/21/2023	CPR certificate copies obtained	4/12/24	
10	251.05(3)(cm) **Child Abuse & Neglect - Biennial Training** Description: Staff members B and C did not have the biennial child abuse and neglect reporting training information on file.	Forms placed in files	4/12/24	

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11	251.055(1)(a) **Supervision Of Children** Description: On March 25, 2024, upon entering the room, the licensor observed in the 4-5-year-olds room, 8 napping children and 4 children walking around the room without a child care worker present in the room. When the child care worker returned, they stated that they had left for only two minutes.	Immediate attention to remain with children if only staff person in room.	4/12/24	
12	251.06(10)(dm)1. **Washrooms - Sanitary Conditions** Description: Some of the toilets located in the school age bathrooms were not clean and sanitary.	Iron stains removed from toilet.	4/12/24	
13	251.06(10)(h) **Toilets & Sinks - Water Temperature** Description: The water temperature in the infants and toddle's room, in the 4-5-year-olds room, and in all the bathrooms located in the school age room was 135 degrees Fahrenheit, exceeding the maximum allowable temperature of 120 degrees Fahrenheit. Repeat violation: Previously cited on 9/14/2023	Plumber ordering parts to correct temperature.	5/30/24	

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14	251.06(11)(b)7. **Outdoor Play Space - Enclosure** Description: In the younger children's playground, there was a 10x12 inch gap at the base of the fence. In the older children's playground, the back section of the fence had a 4-to-7-inch gap at the base of the fence that extended most of the length of the fence. Repeat violation: Previously cited on 9/14/2023, 8/10/2022	Concern addressed to correct gapr.	5/30/24	
15	251.06(2)(d) **Access To Materials Potentially Harmful To Children** Description: In the school age room, there was an unplugged dehumidifier accessible to the children and an electrical outlet with a missing outlet cover.	Outlet cover provided. Dehumidifier moved.	4/12/24	
16	251.06(2)(f) **Telephones & Emergency Phone Numbers** Description: The center failed to post the emergency phone numbers in the infants and toddlers' room, in the school age room, in the 2.5-year-olds room, and in the 4-5-year-olds room.	Numbers posted	4/12/24	

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17	251.06(2)(gm) **Premises - Well Drained, Clean, In Good Repair** Description: The hot water pressure was too low in the second faucet in the school age bathroom. Also, there was a toilet paper holder in the boy's bathroom (in the school age room) that was pulled away from the wall. The food storage area located in the basement had cobwebs hanging from the ceiling and touching some of the boxes. In the 2.5 years olds' room, a cardboard box and children's steps were being used as gates in both entrances to the room. Repeat violation: Previously cited on 9/14/2023	Faucet flowage corrected. Holder in buthroom being replaced. Cobwebs removed. Teachers instructed not to use make-shift gates.	5/30/24	
18	251.06(2)(i) **Deteriorating Paint** Description: The green wall in the infants and toddlers' room had some paint was peeling off. Repeat violation: Previously cited on 9/14/2023	Reduce paint area	5/30/24	
19	251.06(2)(m) **Cleaning Aids - Equipment** Description: In the school age girl's bathroom, there was a bottle of disinfectant under the sink, and a mop bucket accessible to the children.	Disinfectant removed Bucket removed.	4/12/24	

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20	251.06(2)(p)1.a. **Radon - Testing** Description: The center did not have the results of the Radon test available for review.	Getting report from Clear Water Testing company.	5/30/24	
21	251.06(4)(d) **Exits & Passageways - Unobstructed, Minimum Width** Description: The emergency exit in the infant's room was blocked by a Pack and Play, two adult chairs, a bouncy seat, and a bin with toys. With these items partially blocking the pathway, the clearance for emergency exiting was only 2 feet and 2 inches, instead of the required minimum of 3 feet. Additionally, the emergency exit in the school age room was also obstructed by toys and a box which allowed a clearance of only 2 feet and 9 inches, instead of the required 3 feet clearance. Repeat violation: Previously cited on 9/14/2023, 8/10/2022	Toys removed from area. Items in school age room removed. Pack-and plays, and other items moved to allow proper clearance	4/30/24	
22	251.06(9)(a)4. **Kitchen - Utensil Storage** Description: The plastic utensils used for the children's meals were stored in an open bin under the kitchen cabinet.	Cover replaced	4/12/24	

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23	251.06(9)(d)1.c. **Food Storage - Cold Storage Thermometers** Description: The refrigerator located in the kitchen did not have a thermometer. Repeat violation: Previously cited on 2/21/2023, 8/10/2022	Thermometer located.	4/12/24	
24	251.06(9)(d)2.a. **Food Storage - Dry Food** Description: In the kitchen, there were several loaves of bread open, an open bag of gold fish snacks and an open bag of sugar that were not stored in bags with zip-type closures. In the food storage area downstairs, there was an open box of pancake mix and two cereal boxes that were not stored in a bags with zip-type closures. .	Food removed and/or placed in proper containers	4/12/24	
25	251.06(9)(d)2.b. **Food Storage - Distance Above Floor** Description: In the food storage area, there was a can of beets stored on the floor. Repeat violation: Previously cited on 8/10/2022	Beets removed	4/12/24	

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26	251.06(9)(f)3. **Food - Leftover Prepared Food** Description: In the kitchen, there was a sandwich lying on the counter.	Removed	4/12/24	
27	251.07(1)(a) **Written Program Of Activities** Description: The center failed to post the daily schedule of activities in the 4- 5 year olds room.	Daily activity center for 4/5 yr room posted	4/12/24	
28	251.07(4)(c) **Naps Or Rest Periods - Sleeping Surfaces - Children Under 1** Description: In the crib room, there were 4 Pack and Plays placed end to end without the required solid barrier between them. Also, there were 2 Pack and Plays placed side to side instead of end to end. Repeat violation: Previously cited on 8/10/2022	Barrier placed end to end. Pack in plays also placed end to end with barrier	4/12/24	
29	251.07(5)(a)5.a. **Menus - Post** Description: The center failed to post the snack and lunch menu in an area visible to the parents.	Menu posted in entrance area	4/12/24	

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30	251.07(6)(dm)4. **Medical Log - Reviewing Injury Records** Description: The Medical Log Books in the 2.5-3-year olds' room, in the infants and toddlers' room, and in the school age room had not been reviewed in the past 6 months. Repeat violation: Previously cited on 2/21/2023, 8/10/2022	Medical logs reviewed	4/2/24	
31	251.07(6)(f)5. **Medication Administration - As Labeled & Authorized** Description: There was a medication no longer being administered to a child in the 3-year-olds' room.	Medication sent home with parent.	4/2/24	
32	251.09(1)(am) **Infant & Toddler - Intake Information** Description: The majority of the intake forms in the infants and toddlers' room had not been updated in the past 3 months.	Intake forms updated	4/12/24	
33	251.09(1)(e) **Infant & Toddler - Provider Training** Description: Staff member B did not have the 10 hours infant and toddlers care training information on file.	Class finished 3/1/24. and mailed to Early Education Station Waiting on certificate	4/12/24	

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34	251.09(1)(f) **Infant & Toddler - Building Codes / Inspection Report** Description: On March 25, a child care worker brought an infant into the 4-5-year olds' room located in the center's basement; however, the room is not approved to provide care to children under 30 moths of age.	Children under 30 months will remain in their room to be centered.	4/12/24	
35	251.09(2)(g) **Infant & Toddler - Creeping / Crawling Children** Description: The crib rooms' floor space was extremely limited because it was very cluttered with older children's toys, extra play equipment, and car seats.	Toys removed. Car seats placed in another area	4/30/24	
36	251.09(4)(a)3. **Infant & Toddler - Diaper Changing Surface Disinfection** Description: The infants and the three year olds rooms did not have soap and water solution for cleaning the diaper changing table. The staff stated they did not know that soap and water was required. Repeat violation: Previously cited on 2/21/2023, 8/10/2022	Soap and water solution in area	3/26/24	

NAME - Agency Worker
Gloribel Tegen

Date Issued
4/5/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee
Marcie Schneider

Date Signed
4/12/24