

# FAX

**Company Name:** \_\_\_\_\_  
**Phone:** \_\_\_\_\_  
**FAX:** \_\_\_\_\_  
**Address:** \_\_\_\_\_

TO: Charlene Langsdorf  
FROM: Courtney Schutz  
FAX #: 262-446-7991  
FAX #: 262-658  
DATE: 8-24-25  
# OF PAGES: 4

Message: first united daycare  
Non compliance

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**NONCOMPLIANCE STATEMENT AND CORRECTION PLAN**

TO FILE A COMPLAINT CALL  
262-446-7800

**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(O), DCF 252.4(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

**Name - Certified Operator / Licensed Center** First: United Day Care Center  
Provider Number / Facility ID Number: 2000558012 / 001 - 220180

**Address - Facility (Street, City, State, ZIP Code)** 919 60Th St Kenosha WI 53140  
Telephone Number: 262-658-1433  
Date - Regulation Visit: 8/9/2023

Rule/Statute Number	Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.05(2)(e)3.a. <b>Staff Record - Physical Examination</b> Description: Staff B employed since 2019 does not have a physical exam on file. Repeat violation: Previously cited on 4/6/2023	Staff B was given physical form and form was turned in 8-24-23	8-24-23	
2	251.05(2)(a)4.a. <b>Staff Record - Registry Certificate</b> Description: Staff F working alone with school age children does not have the required Registry certificate.	Updated registry account and turn in new certificate	8-25-24	

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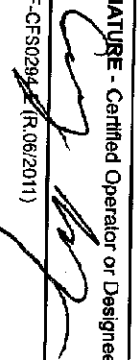
Address - Facility (Street, City, State, Zip Code)  
 919 60TH St Kenosha WI 53140  
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 262-658-1433  
 Date - Regulation Visit  
 8/9/2023

Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
3 251.05(2)(a)7. Staff Record - Continuing Education Description: Continuing education for 2022 was not available for licensing review.	Create file for all staff's continue education forms for easy access	8-24-23	
4 251.05(3)(2)b. Child Care Teacher - High School Or Equivalent Description: Staff F does not have a high school diploma or it's equivalent and was working as the school age teacher.	provide highschool diploma and remove teacher from classroom until then	8-24-23	
5 251.05(3)(3). Child Care Teacher - Entry-Level Training Description: Staff F working alone with school age children does not have the educational qualifications for child care teacher.	Remove teacher from classroom, and get required education	8-24-23	
6 251.055(1)(b) Supervision - Teacher Per Group Of Children Description: School age children were not supervised by a child care teacher during the licensing visit.	Make sure an appropriate staff member who is qualified in the room.	8-24-25	

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Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
7 251.06(2)(b) <b>Electrical Or Hot Surface Protection</b> Description: Fan sitting on the top of the classroom table does not have a screen or guard and is accessible to children. Repeat violation: Previously cited on 3/7/2023	Removed fan from classroom, discussed importance of not having fan in reach of children	8-24-23	
8 251.08(4)(b) <b>Driver Orientation - Requirement</b> Description: Staff F used as the center van driver does not have an annual driving orientation. Repeat violation: Previously cited on 2/21/2022	Make sure all staff have yearly driver orientation and DMV Driving records	8-24-25	
9 251.08(4)(c)1. <b>Driver Record - Obtain &amp; Review</b> Description: Staff F driving the center van does not have the required annual driving record on file.	Staff was requested to provide info to obtain driving record	8-24-25	

**NAME - Agency Worker**  
 Charlene Langsdorf  
 Date Issued  
 8/21/2023

**SIGNATURE - Certified Operator or Designee / Licensee or Designee**  
  
 Date Signed  
 8-24-25  
 DCF-F-CFS0294 (R.06/2011)