

FAX

Company Name: First united daycare
 Phone: 262-658-1433
 FAX: 262-658-1829
 Address: 919 60th Street Kenosha WI 53143

TO: Charlene langsdorf
 FAX #: 262-446-7991
 DATE: 4-16-21

FROM: Courtney schutz
 FAX #: 262-658-1829
 # OF PAGES: 7

Message:

Attached is first united daycare center
 Non Compliance Statement and Correction
 Plan Completed.

**INSTRUCTIONS FOR COMPLETING THE CORRECTION PLAN SECTION OF THE
NONCOMPLIANCE STATEMENT AND CORRECTION PLAN (DCF-F-CFS294)**

I have attached the Noncompliance Statement and Correction Plan (DCF-F-CFS294) dated April 14, 2021 . Please complete this form as follows:

1. In the column titled "Correction Plan," indicate how you intend to correct each noncompliance listed on the form and outline the steps you will take to prevent future violation of the same rule. If you need more space than is provided on the form, attach additional pages and identify the item number to which the correction plan is related. Because completed and approved correction plans will be scanned and linked to the Regulated Child Care and YoungStar Public Search internet site, which shows each provider's violations, please note the following when writing your correction plan:
 - Do not include confidential information, including the names of children and staff.
 - Write in concise, plain English.
 - Be specific when describing what you have done or intend to do to correct each violation. Non-specific statements such as "It will be fixed", "Done", "Will do", "Don't agree" or "This won't happen again" do not provide the reader with any understanding of how the violation has been corrected or how you plan to prevent the violation from occurring again.
 - Be objective, factual and descriptive. The plan should not include derogatory comments, profanity or subjective observations, such as "The licensing specialist doesn't like me."
2. For each noncompliance, enter the date (month, day, year) by which you expect the correction plan to be completed.
3. Sign and date the form. Retain a copy for your records.
4. **Return the completed and signed form to the department by the due date that appears at the top left of the form via:**
 - **Email:** charlene.langsdorf@wisconsin.gov or
 - **Fax:** (262) 446-7991 or
 - **Mail:** DEPARTMENT OF CHILDREN AND FAMILIES
BUREAU OF EARLY CARE REGULATION
SOUTHEASTERN REGION
141 NW BARSTOW ST
ROOM 104
WAUKESHA, WI 53188

If the correction plan and the completion dates are acceptable, the form will be linked to the Regulated Child Care and YoungStar Public Search internet site. If the correction plan or the expected completion dates are not acceptable, you will be contacted in writing or by telephone.

You are required to post a copy of the Noncompliance Statement and Correction Plan (DCF-F-CFS294) in a conspicuous area near the license so that it is visible to parents. This copy must remain posted until all noncompliances have been verified as corrected and the next DCF-F-CFS294 or DCF-F-CFS785 (Compliance Statement) has been issued. Note: If applicable, do not post the Staff and Child Identification Key. The information on the key is confidential and is meant for your reference only.

Please take a few minutes to complete the Department of Children and Families (DCF) customer satisfaction survey so that you can tell us about your experience. The responses we receive to the survey will be compiled and reviewed by DCF staff to help us improve our services to child care providers. The survey takes approximately 5 minutes to complete. It is voluntary and anonymous, and there is no penalty for not responding. DCF staff will not be able to tell whether or not you responded to the survey or know what responses you submitted. Please follow this link to provide your feedback: <https://www.surveymonkey.com/r/LicenseFeedback>. Or, if you don't have internet access, contact your licensing office and request a paper version of the survey and a prepaid reply envelope .

Contact me if you have any questions.

NONCOMPLIANCE STATEMENT AND CORRECTION PLAN

Date Correction Plan Due 4/28/2021 **TO FILE A COMPLAINT CALL** 262-446-7800

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center

Provider Number / Facility ID Number

First United Day Care Center

2000558012 / 001 - 220180

Address - Facility (Street, City, State, Zip Code)
919 60TH St Kenosha WI 53140

Telephone Number
262-658-1433

Date - Regulation Visit
4/6/2021

Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1 251.05(2)(a)2. Staff Record - Completed Background Check Description: Staff C does not have preliminary or final eligibility from the caregiver background check. Last criminal background check was done in 2017.	Staff C was given background check as well as fingerprints done.	was completed 4-13-21	
2 251.05(3)(c) Cardiopulmonary Resuscitation Training Description: Two out of eight staff do not have current infant/child CPR certificates. Repeat violation: Previously cited on 10/1/2019	Staff members were signed up and completed for CPR	was completed on 4-15-21 9 on 4-7-21	

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Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
3 Child Care Teacher - Entry-Level Training Description: Staff H working alone with children does have all the required educational qualifications for the position of child care teacher.	Staff H is finishing the required books and turning them in. Will be completed.	This will be completed by May 15th	
4 251.05(4)(a) Staff Orientation - Develop, Implement, Document Description: Three out of eight staff did not complete orientation and have been working at the center for more than two weeks.	Staff was given new orientation and a form was created to verify with signature that orientation.	Was completed on 4-16-21 after visit	
5 251.06(2)(n) Garbage Containers - Construction & Disposal Schedule Description: Garbage and refuse stored out of doors was not in a leak-proof container equipped with a tight-fitting lid.	Sent and purchased garbage cans.	Completed on 4-15-21	
6 251.06(9)(g)1.d. Meal Preparation Staff - Orientation, Training Description: The center cook does not have the required annual training of at least 4 hours in kitchen sanitation, food handling, and nutrition.	Was given training hours	Was completed 4-15-21	

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7 251.07(5)(a)4. Meals & Snacks - Minimum Meal Requirements Description: The afternoon snack served to children in the 3 - 4 year old classroom did not meet USDA requirements when only water was served with granola bars to the children.	was corrected and staff was told to follow menu's	Completed 4-12-21	
8 251.07(5)(a)5.a. Menus - Post Description: Current menus were not posted in the center or in the kitchen of the center.	Menus were printed and hung up in the rooms and parent boards	Completed 4-15-21	
9 251.07(5)(a)5.b. Menus - Plan Description: Meals are not being planned at least one week in advance.	Menu's will be created and completed a week in advance.	Completed 4-15-21	
10 251.07(6)(dm)4. Medical Log - Reviewing Injury Records Description: Not all the medical log books are being reviewed at least every six months.	All medical logs were checked and signed	PA completed 4-15-21	

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4/6/2021

Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
11 251.08(4)(b) Driver Orientation - Requirement Description: Three staff who are used as drivers for the center van to transport children do not have the required driver orientation on file.	Each staff was given driving orientation and was signed and completed on 4-15-21	Completed on 4-15-21	
12 251.08(4)(c)1. Driver Record - Obtain & Review Description: Three staff used as drivers of the center vehicle do not have an annual driving record..	Updated driving record were completed and printed.	Completed on 4-15-21	
13 251.09(1)(e) Infant & Toddler - Provider Training Description: The lead child care teacher in the infant room does not have the required infant and toddler training and has been working at the center for more than six months.	The book will be sent in by the 21st	Completed by 4-15-21	

NAME - Certification Worker / Licensing Specialist
Charlene Langsdorf

Date Issued
4/14/2021

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

Charlene Langsdorf
0416-2021