Date Correction Plan Due 10/23/2026	**NONCOMPLIANCE STATEMENT AND CORRECTION PLAN**	TO FILE A COMPLAINT CALL 262-446-7800

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f)., DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		**Provider Number / Facility ID Number**
St Ann Ctr Intergenerational Care		1000566171 / 008 - 2002491
Address - Facility (Street, City, State, Zip Code) 2450 W North Ave Milwaukee WI 532051001	**Telephone Number** 414-210-2468	**Date - Regulation Visit** 9/28/2026

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(2)(L)1.b. **Department Notices Posted** Description: 251.04(2)(L)1.b states that any notice from the department regarding rule violations, such as a warning letter or enforcement action must be posted. Contrqary to 251.04(2)(L)1.b, the last enforcement notice issued by the department was not posted.	All notices will be Posted immedately moving forward	10/01/2026	

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2	251.04(6)(b) **Current, Accurate Daily Attendance Record** Description: 251.04(6)(b) states that the daily attendance record shall be current and accurate and that the actual time of arrival and departure for each child shall be recorded on the daily attendnce sheet. Contrary to 251.04(6)(b) the attendance record in the leopard room was not accurate. A child who was reported to not be in attendance had time reflected as signed out but had not been signed into care for the day.	During Staff meeting talk about accuracy of Daily attendance record and answer any questions teaches have	10/21/2026
3	251.05(2)(a)6. **Staff Record - Days & Hours Worked** Description: 251.05(2)(a)6 states that there shall be a staff record with documentation of days and hours worked, and in which classroom, when the person was included in the staff-to-child ratio. Contrary to 251.05(2)(a)6, Staff A was signed into 2 rooms at the same time on 9/28/26.	Went over with teacher the proper way teacher Should sign in. Will also go over with other teachers at Staff meeting	10/21/2026

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4	251.06(11)(b)5. **Outdoor Play Space - Energy-Absorbing Surfaces** Description: 251.06(11)(b)5 states that an energy-absorbing surface, such as loose sand, pea gravel, or pine or bark mulch, in a depth of at least nine inches is required under climbing equipment, swings, and slides whenever the play equipment is 4 feet or more in height and in a fall zone of four feet beyond the equipment. Contrary to 251.06(11)(b)5, two slides in the school age outside play area did not meet the 9 inch requirement of energy absorbing surfaces for play equipment overt 4ft tall. There were bare spots oberved in those areas.	New mulch was put out on all playgrounds as of 10/07/2026	10/07/2026	
5	251.07(2)(b) **Policy - Child Guidance** Description: 251.07(2)(b) states that each child care center shall develop and implement a written policy that provides for positive guidance, redirection, and the setting of clear-cut limits for the children. The policy shall be designed to help a child develop self-control, self-esteem, and respect for the rights of others. Contrary to 251.07(2)(b) the guidance observed in the elephant room was not positive when a provider was observed saying to a child "Stop, your going to make a mess. Sit down and drink your water or I am going to take it."	Teacher and director had a coaching session. Will go over Child guidance in staff meeting.	10/21/2026	
6	251.07(6)(dm)4. **Medical Log - Reviewing Injury Records** Description: The medical log book injury records in the infant room had not been reviewed since January 29, 2026.	All medical log books will be looked at every 6 months	10/01/2026	

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7	251.07(6)(f)1.a. **Medication Administration - Parent Authorization** Description: 251.07(6)(f)1.a states that a parent written authorization that includes the child's name, birthdate, name of medication, administration instructions, dosage & length of the authorization signed & dated by the parent must be on file. And blanket authorizations are prohibited. Contrary to 251.07(6)(f)1.a. A medication administration authorization form was missing the child's last name, name of medication, administration instructions, medication intervals & length of the authorization, and an Albuterol box label said indicated 2 puffs but a parent wrote 4 puffs on the authorization form. Repeat violation: Previously cited on 3/25/2026, 10/27/2025	Teachers will check after Parents Then give to assistant or director to approve before administering any medication	10109/2026	
8	251.07(6)(f)1.b. **Medication Administration - Containers & Labeling** Description: 251.07(6)(f)1.b. states that medication must be in the original container and labeled with childs name and the label must include the dosage and directions for administration. Contrary to 251.07(6)(f)1.b. Tylenol observed in the infant room was not labeled.	Teaches will show directors med form and medication before Placing in medical box. It must be approved before administering	10109/2026	

NAME - Agency Worker
April Lynch, Maureen Slatten

Date Issued
10/9/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed
10/09/2026