Date Correction Plan Due	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL
7/21/2026		262-446-7800

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f)., DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number	
St Ann Ctr - Intergenerational Care		1000566171 / 004 - 1000449	
Address - Facility (Street, City, State, Zip Code) 2801 E Morgan Ave Milwaukee WI 53207		**Telephone Number** 414-977-5000	**Date - Regulation Visit** 6/24/2026

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.05(2)(a)6. **Staff Record - Days & Hours Worked** Description: Staff hours were not accurate in the bumblebee room when two staff had not signed out. Repeat violation: Previously cited on 9/3/2025	1)Specific staff members in Bumblebee were talked to right away on Wednesday, June 24th and reminded to sign out. The Director or Assistant Director will be checking attendance sheets multiple times throughout the day for accuracy! 2) Staff were retrained during their staff meeting on Thursday, June 30th on the importance of signing in and out. We reviewed the format and the procedure.	1) 6/24/26 2) 6/30/26	
2	251.07(6)(f)1.b. **Medication Administration - Containers & Labeling** Description: Two medications at the center did not have the child's name on the medication.	1)Both medications were labeled with the child's first and last name in permanent marker on the same day of our visit right after Cindy left! 2)All teachers were reminded of this procedure during our staff meeting on Thursday, June 30th. Labels and permanent markers are available in the Director's office if teachers need them	1) 6/24/26 2) 6/30/26	

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3	251.07(6)(f)6. **Current Authorizations For Medications On Premises** Description: Two medications at the center did not have current authorizations available for review. Repeat violation: Previously cited on 1/29/2026	1)No medications will be kept onsite without the proper medication forms! 2 medication authorization forms were given to the parent of the child at pickup on the same day of the visit (6/24/26) Director talked to the parent and explained what needed to be filled out and asked for it to be returned the next day! 2)All teachers were reminded of this procedure during our staff meeting on 6-24-26. Extra forms are kept in Director and Assistant Director's office.	1) 6/24/26--gave forms to parent 2) 6/25/26-- forms signed and returned 3) 6/30/26-staff meeting	
4	251.09(1)(m) **Infant & Toddler - Audio Monitoring** Description: Audio monitoring devices were not in place in the napping areas of the ladybug rooms.	We ordered two separate audio monitoring devices that can be used. One is placed in Ladybug 1 and the other is placed in Ladybug 2. The monitor has a clip that can go with the teacher so they can hear when the child wakes up and makes any little sound. The base is in napping area and it is charged every evening!	7/2/26	

NAME - Agency Worker
Cindy Matuszak

Date Issued
7/3/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee
Carla Peterman

Date Signed
7/15/26