

Date Correction Plan Due 2/20/2026	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 262-446-7800
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center St Ann Ctr - Intergenerational Care		Provider Number / Facility ID Number 1000566171 / 004 - 1000449		
Address - Facility (Street, City, State, Zip Code) 2801 E Morgan Ave Milwaukee WI 53207		Telephone Number 414-977-5000	Date - Regulation Visit 1/29/2026	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(6)(a)8.a. Child Record - Physical Exam - Under 2 Description: Child 2, under the age of two, did not have documentation of a health exam completed within the past six months.	New Leadership will utilize the student checklist monthly to follow up on student records, to ensure up to date records and record keeping moving forward.	03/15/2026	
2	251.04(6)(a)8.b. Child Record - Physical Exam - Over 2, Under 5 Description: Child 4 did not have documentation of a physical exam on file.	New Leadership will utilize the student checklist monthly to follow up on student records, to ensure up to date records and record keeping moving forward.	03/15/2026	

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3	<p>251.05(2)(a)1. Staff Record - Personal Information</p> <p>Description: Staff C's file was missing information found in a staff record form.</p> <p>Repeat violation: Previously cited on 3/31/2025, 11/14/2024</p>	New Leadership will utilize the staff checklist monthly to follow up on staff records, to ensure up to date records and record keeping moving forward.	03/15/2026	
4	<p>251.05(3)(c) Cardiopulmonary Resuscitation Training</p> <p>Description: Staff G's CPR training was not completed via a Department approved trainer.</p> <p>An order/forfeiture was issued for this violation April 4, 2025.</p> <p>Repeat violation: Previously cited on 3/31/2025, 7/29/2024</p>	New Leadership will utilize the staff checklist monthly to follow up on staff records, to ensure up to date records and record keeping moving forward.	3/15/2026	
5	<p>251.05(3)(cm) Child Abuse & Neglect - Biennial Training</p> <p>Description: Staff D's training in child abuse & neglect laws, identification, and reporting was expired.</p> <p>Repeat violation: Previously cited on 3/31/2025, 11/14/2024</p>	New Leadership will utilize the staff checklist monthly to follow up on staff records, to ensure up to date records and record keeping moving forward.	3/15/2026	

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6	251.05(3)(f)3. Child Care Teacher - Entry-Level Training Description: Staff C, working as a lead teacher, did not have documentation of entry-level training on file.	New Leadership will utilize the staff checklist monthly to follow up on staff records, to ensure up to date records and record keeping moving forward.	3/15/2026	
7	251.055(1)(b) Supervision - Teacher Per Group Of Children Description: During the visit, children in the firefly classroom were not supervised by a lead teacher qualified staff person.	Staff Member was noted as not qualified, not due to levels, but registry discrepancy. Temporary Lead Teacher will be placed in the classroom until Staff C completed required 1 course.	3/15/2026	
8	251.06(2)(a) Potential Source Of Harm On Premises Description: Tall, narrow fans in multiple rooms were observed to be placed on shelving within reach of children, presenting a tipping hazard. Repeat violation: Previously cited on 1/31/2024	Maintenance will be notified that tall fans need to be hooked, similar to furniture. Other fans will be placed on the floor moving forward.	04/01/2026	
9	251.06(2)(b) Electrical Or Hot Surface Protection Description: A power strip in the bumblebee room did not have the outlets covered with protective covers.	Teacher was asked to remove unapproved electrical strip from the classroom space, and/or add additional outlet covers, specifically to those outlets, underneath her teacher's desk.	3/15/2026	

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10	<p>251.06(2)(d) Access To Materials Potentially Harmful To Children</p> <p>Description: Cleaning supplies and sanitizing products were accessible to children in the bumblebee room in an unlatched cupboard, and in an unlatched cupboard in the grasshopper room bathroom.</p> <p>Repeat violation: Previously cited on 9/3/2025, 1/31/2024</p>	<p>Closed cupboards for classroom spaces will be double checked for additional safety latches, to ensure extra layer of security locks, versus the twist close handle for the specific metal shelves/cupboards.</p>	3/15/2026	
11	<p>251.06(2)(n) Garbage Containers - Construction & Disposal Schedule</p> <p>Description: A garbage can in the monarch room did not have a lid on it. Food refuse was observed in the garbage can.</p> <p>Repeat violation: Previously cited on 3/5/2024</p>	<p>New garbage cans with lids will be purchased for each classroom to ensure that food refuse is used specifically for those garbage cans.</p>	04/01/2026	
12	<p>251.07(6)(f)6. Current Authorizations For Medications On Premises</p> <p>Description: A medication in the monarch room did not have a current authorization from the parent.</p>	<p>Staff will receive monthly reminders to ensure they are reviewing and removing medications for old/past students, and updating any forms necessary.</p>	3/15/2026	

NAME - Agency Worker
Cindy Matuszak

Date Issued
2/6/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Jasmine S. Bounds

Date Signed
2/18/2026