

SENT VIA CERTIFIED MAIL AND REGULAR U.S. MAIL
Article No. 9589 0710 5270 0062 0833 38

September 19, 2025

Derek Goodman c/o Sr.Edna Lonergan / St. Ann Ctr Intergeren'l Care Inc
St. Ann Ctr - Intergerational Care
2801 E Morgan Ave
Milwaukee, WI 53207

Re: NOTICE OF FORFEITURE ASSESSMENT AND APPEAL PROCESS

St. Ann Ctr Intergerational Care
Facility ID Number: 1000449

Dear Derek Goodman / St. Ann Ctr -Intergeren'l Care Inc:

This letter constitutes statutory notice of an imposed forfeiture assessment on you, Derek Goodman / St. Ann Ctr -Intergeren'l Care Inc, in the operation of St. Ann Ctr of Intergerational Care, a licensed group child care. This letter identifies the licensing statutory and/or code violations that were identified at St. Ann Ctr Intergerational Care, additional sanctions and penalties that may result if these violations are not corrected and informs you of your appeal rights.

The Wisconsin Department of Children and Families (the department), under the authority of Wis. Stat. § 48.715, provides for sanctions and penalties where persons operate a group child care in violation of Wis. Stat. § 48 or Wis. Admin. Code § DCF 251. Sanctions and penalties include issuance of orders to stop operating, to correct violations and to submit plans of correction, assessment of forfeitures or revocation of a license. The department may set forfeiture amounts of \$10.00-\$1,000 per day per violation.

You were notified in an order dated April 4, 4025 that if you failed to comply with the order to correct as listed, the Department may impose a forfeiture. Forfeitures are being assessed based on your failure to comply with that order.

Please note that in accordance with Wis. Stat. § 48.657(2g), and Wis. Admin. Code § DCF 251.04(2)(L) the child care center shall post next to the child care license any notice received from the department relating to rule violations. This notice must be posted in an area of the center that is visible to parents and must remain posted until the licensing specialist has verified the violations as corrected and in compliance at or before the next licensing site visit.

(Complete, detach, and return this remittance slip with payment)

REMITTANCE SLIP

FACILITY ID NUMBER: 1000449

FACILITY NAME AND ADDRESS

St Ann Ctr – Intergenerational Care
Southeastern
2801 E Morgan Ave
Milwaukee, WI 53207

LICENSING SPECIALIST Katrina Tarantino AMOUNT DUE \$100.00

Make check payable to **State Treasurer**. Please return this remittance slip with your payment within 10 days of receipt of this letter to:

Bureau of Early Care Regulation
635 N. 26th St.
Milwaukee, WI 53233

Division of Early Care and Education
Bureau of Early Care Regulation
Southeastern Regional Office
DCF-F-74-E (R. 06/2024)

635 N 26th Street
Milwaukee, WI 53233

Phone: 262-446-7800
Fax: 262-446-7991
WI Relay System: 711
f

A Noncompliance Statement and Correction Plan is being issued and is enclosed with this letter.

FORFEITURE ASSESSMENT

On September 3, 2025, licensing specialist Katrina Tarantino and Rhonda Brueggemann made a monitoring and complaint visit to St. Ann Ctr Intergenerational Care and found violations endangering the health, safety and welfare of children in care. The department imposes a direct forfeiture assessment for the following violations:

1. DCF 251.09(3)(a)(2) states the center shall ensure that food, breast milk, and formula brought from home are labeled with child's name, dated, and refrigerated if required. Contrary to DCF 251.09(3)(a)2, there was a jar of breast milk in the refrigerator in the Ladybug 1 Room that was not labeled with the child's name or date. This rule was previously cited on March 31, 2025 and included on an order issued on April 4, 2025. It was also cited on January 31, 2024, and November 6, 2023.

Forfeiture assessed for this violation: \$100.00.

TOTAL FORFEITURE AMOUNT DUE FOR ALL VIOLATIONS: \$100.00.

FORFEITURE PAYMENT

The total forfeiture amount due for all violations identified above is \$100.00. You can pay the forfeiture by either accessing the E-Payment module in Child Care Provider Portal at <https://mywiclhidcareproviders.wisconsin.gov> or sending payment to the address listed below. Payment should be made payable to the State Treasurer. Send your payment within ten (10) days of the receipt of this notice to the Bureau of Early Care Regulation 635 N. 26th St. Milwaukee, WI 53233. Include the attached remittance notice. Forfeiture payments are deposited in the School Fund.

ADDITIONAL PENALTIES FOR FAILURE TO COMPLY

Failure to correct the identified violations and any subsequent failure to maintain compliance with the Wisconsin State and Administrative Code may lead to the imposition of additional sanctions and penalties, as set forth in Wis. Stat. § 48.715. Additional sanctions and penalties may include orders to stop operating, to correct violations, to submit plans of correction, forfeiture assessments, or proceedings to revoke a license. The department may set daily forfeiture amounts ranging from \$10 to \$1000 per day, per violation.

APPEAL RIGHTS AND PROCEDURE

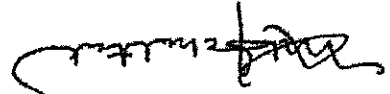
Any person aggrieved by a department action taken under Wis. Stat. §§ 48.715, 48.68(1) and/or 48.686, has the right to an administrative hearing under Wis. Stat. § 227.42. Pursuant to Wis. Stat. § 48.72, your written request must be sent directly to the Division of Hearings and Appeals no later than ten (10) days from the date of this notice; please attach a copy of this notice to your request for a hearing.

To submit your request for an administrative hearing under Wis. Stat. § 227.44:

<p>Send your request via Facsimile: Division of Hearings and Appeals (608) 264-9885</p>	<p>Hand deliver your request: Division of Hearings and Appeals 4822 Madison Yards Way Madison, WI</p>	<p>Send your request via U.S. Mail: Division of Hearings and Appeals P.O. Box 7875 Madison, WI 53707-7875</p>
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Contact Licensing Specialist Katrina Tarantino at 262-446-7835 if you have questions regarding this notice.

Sincerely,



Mary Schultek, Regional Licensing Manager
Bureau of Early Care Regulation
DIVISION OF EARLY CARE AND EDUCATION

cc: Joey Roeth, Attorney, DCF Office of Legal Counsel

Randall Gasser, Regional Licensing Manager
Katrina Tarantino, Licensing Specialist
Bureau of Child Care Subsidy Administration
Milwaukee Early Care Administration
4C for Children
Department of Public Instruction
Wisconsin Early Care Association
Southeastern Regional Office Staff

Attachments: Noncompliance Statement

Division of Early Care and Education
Bureau of Early Care Regulation
Southeastern Regional Office
DCF-F-74-E (R. 06/2024)

635 N 26th Street
Milwaukee, WI 53233

Phone: 262-446-7800
Fax: 262-446-7991
WI Relay System: 711
f

Date Correction Plan Due
10/3/2025

NONCOMPLIANCE STATEMENT AND CORRECTION PLAN

TO FILE A COMPLAINT CALL
262-446-7800

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(K). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center

Provider Number / Facility ID Number

St Ann Ctr - Intergenerational Care

1000566171 / 004 - 1000449

Address - Facility (Street, City, State, Zip Code)
2801 E Morgan Ave Milwaukee WI 53207

Telephone Number
414-977-5000

Date - Regulation Visit
9/3/2025

Rule/Statute Number	Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
251.04(2)(h) Policies Submitted & Implemented	Description: The center did not adhere to their policy regarding a minor injury of a child. They did not provide the parent with an accident report.	<ul style="list-style-type: none"> Immediate Correction: All staff were reminded that an accident/injury report must be completed for any injury, regardless of severity, and provided to the parent on the same day. Staff Training: Staff will review how to complete the form, the importance of documentation, and parent communication procedures. Staff will sign a training acknowledgement form confirming their understanding. Ongoing Monitoring: The director will review all incident/accident reports weekly to ensure compliance. 	9/22/2025	
251.04(6)(b) Current, Accurate Daily Attendance Record	Description: The attendance record in the Ladybug 1 room was not accurate at the time of the licensing visit; there were 5 children signed in but 6 children were present in the classroom.	<ul style="list-style-type: none"> The attendance record was updated immediately to reflect the correct number of children present. Weekly audits of classroom attendance records will be conducted by the director for the next 90 days. Any discrepancies will be addressed immediately with staff and documented. Training will emphasize that attendance must always be current, accurate, and updated in real time whenever children enter or leave the classroom. Staff will sign a training acknowledgment form confirming understanding of the procedure. 	9/22/2025	

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Telephone Number
414-977-5000

Date - Regulation Visit
9/3/2025

Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
3 251.05(2)(a)6. Staff Record - Days & Hours Worked Description: The staff record was not accurate in the Ladybug 1 and Ladybug 2 rooms at the time of the licensing visit. One of the teachers was signed in the wrong classroom, and one teacher forgot to sign out.	Immediate Correction: The staff attendance record was corrected on the day of the visit to reflect the actual classrooms and hours worked. Staff Training: All staff were reminded immediately of the requirement to sign in and out accurately, with the correct classroom assignment and times. A Daily Staff Attendance Verification System will be implemented. Lead teachers must check that all staff in their classroom are signed in/out correctly with name to face checkpoint.	9/22/2025	
4 251.06(2)(d) Access To Materials Potentially Harmful To Children Description: In the Monarch Room, there was a can of Lysol in a bathroom that was accessible to children. In the June Bug room, there were spray bottles with cleaners and Lysol on top of the sink, and Lysol wipes on top of the counter which were accessible to children. Repeat violation: Previously cited on 1/31/2024	Immediate Correction: All cleaning supplies and Lysol products were removed from child-accessible areas immediately and placed in locked storage. Staff Training: All staff received immediate instruction that all cleaning supplies, disinfectants, and potentially harmful materials must be stored in cabinets or closets that are locked or completely inaccessible to children at all times.	9/22/2025	
5 251.06(2)(i) Deteriorating Paint Description: Chipping paint was observed in the bathroom of the Butterfly Room. Repeat violation: Previously cited on 1/31/2024	Immediate Correction: The affected area of deteriorating paint was sealed off from children's access immediately. A maintenance request was submitted, and the chipping paint was scraped, repaired, and repainted using non-toxic, child-safe paint. Staff Training/Reminder: All staff were reminded to immediately report any observed chipping or peeling paint to the director or maintenance staff	9/22/2025	

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 St Ann Ctr - Intergenerational Care

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 2801 E Morgan Ave Milwaukee WI 53207

Telephone Number
 414-977-5000

Date - Regulation Visit
 9/3/2025

Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
6 Cleaning Aids - Equipment Description: There were mop buckets in the bathroom near the infant room that were full of dirty water. Repeat violation: Previously cited on 11/6/2023	Immediate Correction: All dirty mop water was disposed of immediately. Mop buckets were cleaned, sanitized, and stored in the designated janitorial closet, away from child-accessible areas. A written Cleaning & Storage Procedure will be posted in the janitorial closet and staff break room.	9/22/2025	
7 251.07(6)(dm)3.b. Medical Log - Injury In Care Description: A child sustained an injury while in care on 6/10/25 and it was not documented in the medical log book.	The injury from 6/10/25 was added to the medical log book immediately upon discovery of the omission. Staff responsible for the classroom were reminded of the requirement to log all injuries on the same day they occur. The director or designee will review medical log books weekly for the next 90 days to ensure all injuries are properly documented. Any discrepancies will be addressed with staff immediately. Continued failure to document will result in progressive disciplinary action.	9/22/2025	
8 251.07(6)(dm)4. Medical Log - Reviewing Injury Records Description: The medical log book in the Butterfly Room has not been reviewed within the last 6 months; it was last reviewed on 2/26/25. Repeat violation: Previously cited on 1/31/2024	The director will personally conduct and document medical log reviews for all rooms on the schedule. A binder of "Medical Log Review Checklists" will be maintained in the office for licensing verification. Failure to complete reviews on time will result in corrective coaching or disciplinary action. The director and assistant director received a refresher on the licensing requirement that all medical logbooks must be reviewed at least once every 6 months.	9/22/2025	
9 251.08(7)(a) Center Responsibility For Child During Transportation Description: On 9/5/25, the center failed to be responsible when a staff member sent a child to school through the center's third party transportation system, on a day the child did not have school.	The child was safely returned to the center and parents were immediately notified. The staff member involved was addressed directly and reminded of the procedure to verify school schedules before sending a child on transportation. A Daily School Transportation Verification Sheet will be created and used each day. This sheet will include: The list of children scheduled for transportation that day. Verification against the official school calendar.	9/22/2025	

Name - Certified Operator / Licensed Center
 St Ann Ctr - Intergenerational Care

Provider Number / Facility ID Number
 1000566174 / 004 - 1000449

Address - Facility (Street, City, State, Zip Code)
 2801 E Morgan Ave Milwaukee WI 53207

Telephone Number
 414-977-5000

Date - Regulation Visit
 9/3/2025

Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
10 251.09(1)(J) Infant & Toddler - Crib Mattresses & Coverings Description: The fitted crib sheets in the Ladybug 1 and Ladybug 2 rooms were not tight-fitting.	All loose crib sheets were removed and replaced with properly fitted, tight crib sheets on the same day of the visit. Staff Training: Infant and toddler staff received an immediate reminder on safe sleep practices and crib safety requirements. Each morning, assigned staff will check all cribs during classroom setup to ensure sheets are tight-fitting. A "Daily Crib Check Log" will be completed and Initiated by staff.	9/22/2025	
11 251.09(3)(a)2. Infant & Toddler - Food & Formula Brought From Home Description: There was a jar of breast milk in the refrigerator in the Ladybug 1 room that was not labeled with the child's name or date. Repeat violation: Previously cited on 3/31/2025, 1/31/2024, 11/6/2023	The unlabeled breast milk was removed and disposed of immediately. The parent was notified, and staff were reminded that all bottles/containers must be labeled with the child's name and date before storage.	9/22/2025	

NAME - Agency Worker
 Katrina Taranino, Rhonda Brueggemann

Date Issued
 9/19/2025

SIGNATURE Certified Operator or Designee / Licensee or Designee

Date Signed


 DCF-F-CI-S9294-E (R 06/2011)

9/22/2025