



SENT VIA CERTIFIED MAIL AND REGULAR U.S. MAIL

Article No. 9589 0710 5270 0064 7106 38

February 27, 2026

David Nestingen/Silver Spring Neighborhood Ctr Inc c/o Devin Hudson
Elaine Schreiber Child Dev Ctr
5460 N 64th Street
Milwaukee, WI 53218

RE: NOTICE OF ORDER, SANCTIONS AND APPEAL PROCESS

**Elaine Schreiber Child Dev Ctr
Facility ID Number: 220442**

Dear David Nestingen/Silver Spring Neighborhood Ctr Inc:

This letter constitutes an order requiring that you, David Nestingen/Silver Spring Neighborhood Ctr Inc, licensee of Elaine Schreiber Child Dev Ctr., stop violating Wisconsin Statutes and Administrative Code for the regulation and licensing of group child care facility. This letter notifies you of the licensing statutory and/or code violations that were identified at Elaine Schreiber Child Dev Ctr., and the sanctions ordered by the Wisconsin Department of Children and Families (the department) to correct these violations. It also provides notice of possible additional sanctions and penalties that may result if the violations are not corrected and informs you of your appeal rights.

The department, under the authority of Wis. Stat. § 48.715, provides for sanctions and penalties where persons operate group child care facility in violation of Chapter 48 or Wis. Admin. Code § DCF 251. Sanctions and penalties include issuance of orders to stop operating, to correct violations and to submit plans of correction, assessment of forfeitures or revocation of a license.

Please note that in accordance with Wis. Stat. § 48.657(2g), and Wis. Admin. Code § DCF 251.04(2)(L), the child care center shall post with the license any notice received from the department relating to rule violations. This notice must be posted in an area of the center that is visible to parents and must remain posted until the licensing specialist has verified the violations as corrected and in compliance at or before the next licensing site visit.

A Noncompliance Statement and Correction Plan is being issued and is enclosed with this letter.

ORDER

On February 23, 2026, Licensing Specialists, Tiisha Harrell and Crescenta Sabree observed statute and/or rule violations during a monitoring visit at Elaine Schreiber Child Dev Ctr. The department orders David Nestingen/Silver Spring Neighborhood Ctr Inc, to immediately make corrections and stop violating the Wisconsin Statute and Administrative Code, as follows:

1. **DCF 251.07(6)(dm)2.** states pages may not be removed from the medical log book under subd. 1. and lines may not be skipped. Each entry in the log book shall be in ink, dated, and signed or initialed by the person making the entry. Contrary to DCF 251.07(6)(dm)2., an entry in the medical logbook was not dated, signed or initialed by the person making the entry, in the Happy Camper classroom. **This rule was previously cited on April 22, 2024, April 22, 2025, October 13, 2025, and was included in a warning letter issued October 24, 2025.**

ADDITIONAL PENALTIES FOR FAILURE TO COMPLY

Failure to correct the violations identified above and any subsequent failure to maintain compliance with the Wisconsin Statute and Administrative Code may lead to additional sanctions and penalties, as set forth in Wis. Stat. § 48.715. Additional sanctions and penalties may include orders to stop operating, to correct violations, to submit plans of correction, forfeiture assessments, or proceedings to revoke a license. The Department may set daily forfeiture amounts ranging from \$10 to \$1000 per day, per violation.

APPEAL RIGHTS AND PROCEDURE

Any person aggrieved by a Department action taken under Wis. Stat. §§ 48.715, 48.68(1) and/or 48.686, has the right to an administrative hearing under Wis. Stat. § 227.42. Pursuant to Wis. Stat. § 48.72, **your written request must be sent directly to the Division of Hearings and Appeals no later than ten (10) days from the date of this notice;** please attach a copy of this notice to your request for a hearing.

To submit your request for an administrative hearing under Wis. Stat. § 227.44:

Send your request via U.S. Mail:	Hand deliver your request:	Send your request via Facsimile:
Division of Hearings and Appeals P.O. Box 7875 Madison, WI 53707-7875	Division of Hearings and Appeals 4822 Madison Yards Way Madison, WI	Division of Hearings and Appeals (608) 264-9885

February 27, 2026

Page 3

Contact Licensing Specialist, Tiisha Harrell at (262) 446-7846 if you have questions regarding this notice.

Sincerely,



Mary Schultek, Licensing Supervisor
Bureau of Early Care Regulation
DIVISION OF EARLY CARE AND EDUCATION

cc: Joey Roeth, Attorney, DCF Office of Legal Counsel
Randall Gasser, Regional Licensing Manager
Tiisha Harrell, Licensing Specialist
Bureau of Child Care Subsidy Administration
Milwaukee Early Care Administration
4C for Children
Department of Public Instruction
Wisconsin Early Care Association
Southeastern Regional Office Staff

Attachments: Noncompliance Statement

Date Correction Plan Due 3/13/2026	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 262-446-7800
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Elaine Schreiber Child Dev Ctr		Provider Number / Facility ID Number 1000564041 / 001 - 220442		
Address - Facility (Street, City, State, Zip Code) 5460 N 64Th St Milwaukee WI 53218		Telephone Number 414-463-7950	Date - Regulation Visit 2/23/2026	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(6)(a)1. Child Record - Enrollment Information Description: Documentation of complete enrollment information was not observed for Child 2 when full names of both parents was not observed. Repeat violation: Previously cited on 4/22/2024	Moving forward, all enrollment forms will be reviewed by administration at the time of enrollment to ensure that all required information is completed before the child's first day of attendance. Staff responsible for enrollment documentation will also conduct periodic file checks to ensure ongoing compliance	3/27/2026	
2	251.04(6)(a)8.a. Child Record - Physical Exam - Under 2 Description: Documentation of a follow-up health examination at least once every 6 months for a child under 2 years of age was not observed for Child 1. Repeat violation: Previously cited on 4/22/2024	The center will implement a tracking system to monitor due dates for health examinations. Administration will review children's files regularly and notify parents in two months of advance when updated health examinations are due to ensure documentation is received.	3/10/2026	

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5460 N 64Th St Milwaukee WI 53218		414-463-7950	2/23/2026	
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3	<p>251.04(6)(b) Current, Accurate Daily Attendance Record</p> <p>Description: The center failed to maintain a current, accurate written record of daily attendance, to include the actual time of arrival and departure when, in the Busy Bees classroom, 7 children were signed in to care but 6 children were present and in the Happy Campers classroom when 8 children were present but 7 children were signed into care.</p>	Moving forward, teachers will review attendance records throughout the day to ensure the number of children present matches the attendance log. Teachers will verify attendance during classroom transitions and at regular intervals throughout the day. Administration will also conduct periodic attendance checks to ensure records remain current and accurate in compliance with licensing requirements.	3/10/2026	
4	<p>251.05(2)(a)6. Staff Record - Days & Hours Worked</p> <p>Description: The center failed to document days and hours worked, and in which classroom, when the person was included in the staff-to-child ratio when staff in the Super Stars classroom did not sign out of the classroom prior to taking a break and another staff did not sign in to the classroom when counted in ratio.</p> <p>Repeat violation: Previously cited on 8/23/2024</p>	The center will review staff sign-in and classroom assignment procedures with all staff to ensure understanding of documentation requirements. Staff will be required to sign in and out of classrooms whenever they enter, leave, or take breaks to ensure accurate records of days and hours worked and classroom assignments. Administration will conduct regular checks of staff records and classroom logs to ensure ongoing compliance	3/10/2026	
5	<p>251.055(1)(f) Child Tracking Procedure</p> <p>Description: The center failed to adhere to a procedure to ensure the whereabouts of children in care are known to assigned child care workers at all times when 7 children were signed in to on tracking sheet in the Busy Bees classroom, but 6 children were present and 7 children were signed in on the Happy Campers classroom tracking sheet but 8 children were present.</p>	Staff will verify classroom attendance throughout the day to ensure the tracking sheet matches the number of children present. Teachers will conduct regular head counts during classroom transitions and activities. Administration will also complete periodic attendance and classroom checks to ensure that attendance records remain accurate and that the whereabouts of all children in care are known at all times in accordance with licensing requirements.	3/10/2026	

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6	251.07(6)(dm)2. Medical Log - Pages & Entries Description: An entry in the medical logbook, from the Happy Campers classroom, was not dated, signed or initialed by the person making the entry during the monitoring visit. Repeat violation: Previously cited on 10/13/2025, 4/22/2025, 4/22/2024	Moving forward, all staff will ensure that any entry made in the medical logbook includes the required date and signature or initials at the time the entry is recorded. Administration will periodically review the medical logbooks in each classroom to ensure entries are completed fully and accurately in accordance with licensing requirements	3/10/2026	
7	251.07(6)(f)1.a. Medication Administration - Parent Authorization Description: An authorization to administration medication that did not include length of the authorization or administration instructions was on file for a child. Repeat violation: Previously cited on 4/22/2025	Moving forward, all medication authorization forms will be reviewed by administration before medication is accepted or administered to ensure that all required information is complete, including the length of authorization and administration instructions. Staff responsible for medication administration will also be reminded to verify that authorization forms are fully completed to ensure compliance with licensing	3/10/2026	

NAME - Agency Worker
Tiisha Harrell, Crescenta Sabree

Date Issued
2/27/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee
Crystal White

Date Signed
3/10/2026