

Date Correction Plan Due 8/18/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 262-446-7800
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Elaine Schreiber Child Dev Ctr		Provider Number / Facility ID Number 1000 64041 / 001 - 220442		
Address - Facility (Street, City, State, Zip Code) 5460 N 64Th St Milwaukee WI 53218		Telephone Number 414-463-7950	Date - Regulation Visit 7/22/2025	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.06(2)(d) Access To Materials Potentially Harmful To Children Description: A staff member was observed to have cigarettes in their pocket, accessible to children.	The cigarettes were immediately removed from the area. The staff member involved was spoken to directly regarding the incident and reminded of safety requirements. In response, the center created a new written policy stating that all personal belongings must be always kept out of the reach of children, in alignment with DCF guidelines. This policy was reviewed and signed by all staff members to ensure understanding and compliance moving forward.	8/4/2025	
2	251.07(6)(dm)1. Medical Log Book Description: The center was unable to locate the medical logbook in the school-age classroom.	A medical logbook was immediately placed in the school-age classroom. A monthly checklist system was implemented for all classrooms to ensure the presence and proper placement of medical logbooks. Teachers were instructed to review and verify the logbook's location monthly and notify	8/4/2025	

administration immediately if it is missing or misplaced

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	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
3	251.07(6)(j)5. Supply Of Bandages, Tape & Band-Aids Description: Per observation, the Explorers classroom did not a supply of bandages, tape and band-aids. Other classrooms had a limited supply of bandages, tape and band-aids.	A fully stocked first aid kit was placed in the Explorers classroom. All alcohol and antiseptic wipes were removed from the kits to ensure compliance with DCF licensing regulations. An inventory review of first aid supplies in all classrooms was conducted, and low-stock kits were restocked accordingly. A monthly health and safety checklist was implemented to ensure all classrooms maintain an adequate supply of required first aid materials.	8/4/2025	

NAME - Agency Worker

Tiisha Harrell, Crescenta Sabree

Date Issued

8/4/2025

DCF-F-CFS0294-E (R.06/2011) Page 3 of 3

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

Crystal White

8/4/2025
