

Date Correction Plan Due	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 262-446-7800
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number		
Elaine Schreiber Child Dev Ctr		1000564041 / 001 - 220442		
Address - Facility (Street, City, State, Zip Code)		Telephone Number	Date - Regulation Visit	
5460 N 64Th St Milwaukee WI 53218		414-463-7950	4/22/2025	
	Rule/Statute Number	Correction Plan	Expected Completion Date	Verification Date
1	251.07(6)(dm)2. Medical Log - Pages & Entries Description: Per review of medical logbooks, 2 classrooms had pages removed from their medical logbooks. Repeat violation: Previously cited on 4/22/2024	All staff have been retrained on the importance of maintaining a complete and accurate medical log. This includes a clear explanation that no pages may be removed or altered under any circumstance. Staff were instructed on how to correctly document incidents and make corrections in compliance with DCF 251 guidelines. New logbooks have been issued as needed	5/12/2025	
2	251.07(6)(f)1.a. Medication Administration - Parent Authorization Description: Documentation of written authorization for an albuterol medication was not observed for a child in care.	The child's parent has been contacted, and the appropriate authorization form has been completed and filed. All staff have been reminded of the policy requiring documentation before any medication is accepted or administered.	5/12/2025	

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3	251.07(6)(f)1.b. Medication Administration - Containers & Labeling Description: Per observation, an albuterol medication was not in its original container and labeled with the child's name, dosage and directions for administration.	-The improperly stored albuterol has been removed from the classroom and returned to the parent. -The family has been asked to bring a properly labeled prescription container directly from the pharmacy. -Staff have been retrained on the policy for accepting and storing medication, including checking containers at drop-off for proper labeling.	5/12/2025	
4	251.07(6)(f)6. Current Authorizations For Medications On Premises Description: Per observation, there is albuterol at the center without a current medication administration authorization from a parent.	-The unauthorized medication was immediately removed from the classroom and stored securely out of child access. -The child's family was contacted the same day and provided with a new Medication Authorization Form to complete. -Staff were reminded that no medication may be kept on premises without current, signed parent authorization.	5/12/2025	
5	251.09(1)(L) Infant & Toddler - Soft Materials In Cribs Description: Per observation a child under one year of age was sleep in a crib with a pacifier attached to a soft material and a bib hanging on the side of the crib. Repeat violation: Previously cited on 9/17/2024	All infant room staff were provided with a refresher training on safe sleep practices in alignment with DCF 251.09(1)(L) and AAP Safe Sleep Guidelines. A visual reminder poster outlining safe crib practices has been posted in the infant room as a daily reference.	5/12/2025	

NAME - Agency Worker
Tiisha Harrell

Date Issued
5/5/2025

SIGNATURE - Certified Operator or Designee, Licensee or Designee

Date Signed

5/14/2025